|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **MEAC Board of Directors Meeting** | | | | | | **Date:** December 2, 2020 | | | | | |
| **Time Convened:**  12pm PT / 1pm MT / 2pm CT / 3pm ET  **Time Adjourned:**  1:47pm PT/2:47pm MT/ 3:47pm CT/4:47pm ET | | | | | |
| **Type of Meeting:**  Screen sharing and audio on Zoom platform | | | | | |
| **Attendees (Present Yes/No):** | | | | | | | | | | | |
| **Board Members** | | | | | | | | | | | |
| Aimee Eden | | Yes | Karen Ehrlich | Yes | Elon Geffrard | | | Yes | Gina Gerboth | | Yes |
| Scottie Hale Buehler | | Yes | Cassaundra Jah | Yes | Katie Krebs | | | Yes | Sandra Lee Wise | | Yes |
| Safiya McCarter | | No | Whitney Mesyef | No | Carolina Nkouaga | | | Yes | Abigail Reese | | Yes |
| Kristi Ridd-Young | | Yes |  |  |  | | |  |  | |  |
| **Administrative Staff** | | | | | | | | | | | |
| Rachael Bommarito | | Yes | Amari Fauna | Yes | Trixi Packmohr | | | No | Marissa Delgado Ohoyo | | Yes |
| Jessica Baynes | | No | Rachel Ornstein | Yes |  | | |  |  | |  |
| **Guests:** None | | | | | | | | | | | |
| **Notes taken by:** | | | Rachael Bommarito & Marissa Delgado Ohoyo | | | | | | | | |
| ***Minutes*** | | | | | | | | | | | |
| **Agenda Item:** | Consent Agenda | | | | | **Presenter:** | N/A | | | | |
| **Documents:** | * 2020-09 MCU Title IV Approval Letter * Budget vs Actual November 2020 * December 2020 and January 2021 IBR Assignments * 2020-11-04 Board Meeting Minutes * MEAC Email Release of 2020 Standards * MEAC Records Retention Policy Draft 2020 * MEAC Response to Draft Analyst Report * November 2020 Director of Accreditation Report * November 2020 School Status Report * Section B 2020 Standards for Accreditation – Revised 2020 * Zone Alternative Letter for Birthwise Midwifery School | | | | | | | | | | |
| **Discussion:** |  | | | | | | | | | | |
| **Conclusions:** | Cassaundra Jah moves to accept the consent agenda.  Kristi Ridd-Young seconds.  Opposed: none  Recused: none  Abstaining: Karen Ehrlich  Outcome: motion passes | | | | | | | | | | |
| **Action Items** | | | | | | **Person Responsible** | | | | **Deadline** | |
| * Finalize and publish records retention policy | | | | | | Trixi Packmohr | | | |  | |
| Change to P+P? Yes | | | Change to Handbook? Yes | | | | | Notify public or schools? Yes | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Agenda Item:** | MANA Conference 2020 | | **Presenter:** | | Scottie Hale Buehler | |
| **Documents:** |  | | | | | |
| **Discussion:** | MEAC Board member, Scottie Hale Buehler, attended the virtual Midwives Alliance of North America (MANA) Conference on October 27 and 28, 2020. Scottie provides an overview of the conference in order to keep Board members up-to-date on the status of allied midwifery organizations. Board members ask questions and discuss conference activities. | | | | | |
| **Conclusions:** |  | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
|  | | |  | | |  |
| Change to P+P? no | | Change to Handbook? no | | Notify public or schools? no | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Agenda Item:** | MEAC Fundraising Update | | **Presenter:** | | Rachel Ornstein | |
| **Documents:** |  | | | | | |
| **Discussion:** | MEAC’s Development and Fundraising Director, Rachel Ornstein, provided an update on fundraising activities.  Two key elements of MEAC’s development and fundraising plan:   * Grants – a grant from the John and Frank Sparasio Foundation is expected to arrive in the next week * Individual donors – MEAC participated in Giving Tuesday on December 1, 2020   Fundraising approach MEAC is not focusing on right now:   * Sponsorship   Annual Appeal going out soon. | | | | | |
| **Conclusions:** |  | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
|  | | |  | | |  |
| Change to P+P? no | | Change to Handbook? no | | Notify public or schools? no | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Agenda Item:** | Project X Portfolio Presentation | | **Presenter:** | | Rachel Ornstein | |
| **Documents:** |  | | | | | |
| **Discussion:** | As part of MEAC’s engagement with the Project X process of equity work, MEAC Board and Staff members are participating personal development activities. Project X prepared a Personal Development Multimedia Resource Guide that includes four categories.  Rachel Ornstein described the resources she used for her self-study (one from each category) as well as the insights she gained from this activity.  Category 1: Popular Written Sources   * A Larger Role for Midwives Could Improve Deficient U.S. Care for Mothers and Babies   Category 2: Scholarly Written Sources   * A Racial Equity Toolkit for Midwifery Organizations   Category 3: Films and Podcasts   * The Urgency of Intersectionality   Category 4: Experiential Activities   * Liberatory Design Mindsets Card Deck | | | | | |
| **Conclusions:** |  | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
|  | | |  | | |  |
| Change to P+P? no | | Change to Handbook? no | | Notify public or schools? no | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Agenda Item:** | Implementation of new TRAC Report process | | **Presenter:** | | Amari Fauna | |
| **Documents:** | Recommend amending reporting requirements to be a TRAC Report | | | | | |
| **Discussion:** | At the October 2020 Board meeting, the Board voted to implement Timely Review, Advisory and Consultation (TRAC) Reports (see MEAC Accreditation Handbook, Section G: Policies and Procedures, Part III.G.1.b.).  As only the Board of Directors can amend previously-assigned reporting requirements, MEAC’s Director of Accreditation, Amari Fauna, brings the following question before the Board: How should MEAC implement the TRAC Report process?   1. Leave all previously assigned Monitoring Reports as is and use the new TRAC Report option as assigned moving forward? OR 2. Amend previous Monitoring Reporting to be TRAC Reports?   Board discusses. | | | | | |
| **Conclusions:** | Karen Ehrlich moves to accept the staff recommendation put forth in the document *Recommend amending reporting requirements to be a TRAC Report* (i.e., option b above)  Cassaundra Jah seconds.  Opposed: none  Recused: none  Abstaining: none  Outcome: Motion passes. | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
| * Notification to schools | | | Amari Fauna | | |  |
| Change to P+P? No | | Change to Handbook? No | | Notify public or schools? Yes | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Agenda Item:** | BCM 2020-10-16 MR | | **Presenter:** | | Rachael Bommarito | |
| **Documents:** | * BCM 2020-10-16 MR Staff and IBR Report | | | | | |
| **Discussion:** | Whitney Mesyef and Safiya McCarter were the Independent Board Reviewers for this report. Neither is present at this meeting. Therefore, MEAC Accreditation Coordinator, Rachael Bommarito, presents the Staff and IBR Report. The IBR recommendations are:   * Requirement 1: adequate, but a new question has emerged * Requirement 2: adequate * Requirement 3: adequate * Further action: Continue reporting as previously assigned with the addition of one question regarding students who have not yet completed coursework.   Board discusses. | | | | | |
| **Conclusions:** | Karen Ehrlich moves to accept BCM 2020-10-16 MR and IBR recommendations, including addition of new reporting requirement.  Cassaundra Jah seconds.  Opposed: none  Recused: 2, Elon Geffrard and Carolina Nkouaga (new Board members in training, not voting on accreditation decisions yet)  Abstaining: none  Outcome: Motion passes | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
| * Notification to school | | | Rachael Bommarito | | | 12/16/20 |
| Change to P+P? N/A | | Change to Handbook? N/A | | Notify public or schools? Yes | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Agenda Item:** | MIACOM 2020-08-21 CR | | **Presenter:** | | Scottie Hale Buehler | |
| **Documents:** | * MIACOM 2020-08-21 CR Staff and IBR Report | | | | | |
| **Discussion:** | Scottie Hale Buehler presents the IBR Report and recommendations.   * Met-2 with no additional reporting required at this time.   Board discusses. | | | | | |
| **Conclusions:** | Cassaundra Jah moves to accept MIACOM 2020-08-21 CR and IBR recommendations.  Kristi Ridd-Young seconds.  Opposed: none  Recused: 2, Elon Geffrard and Carolina Nkouaga (new Board members in training, not voting on accreditation decisions yet)  Abstaining: none  Outcome: Motion passes | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
| * Notification to school | | | Marissa Delgado Ohoyo | | | 12/16/20 |
| Change to P+P? no | | Change to Handbook? no | | Notify public or schools? Yes | | |