

MEAC Board of Directors Meeting	Date: 03/29/2016
	Time Convened: 3:03 pm ET
	Time Adjourned: 4:36 ET
	Type of Meeting: Call
Attendees:	Board members: Sora Colvin Karen Ehrlich, Andrea Ferroni, Heidi Fillmore, Henci Goer, Stephanie Mills, Nichole Reding, Kristi Ridd-Young, Ana Vollmar Staff: Karin Borgerson, Tracy Vilella Gartenmann, Trixi Packmohr, Julia Reid
Absent:	Abigail Aiyepola, Cassaundra Jah
Notes taken by:	Julia Reid

Minutes

Agenda Item:	Consent Agenda	Presenter:	Nichole
Documents:	Balance Sheet and Profit & Loss Budget vs Actual; 2015 - 2016 FY modifications; School Status Report; BOD Minutes 2/24/2016		
Discussion:	Ana asks for clarification on NIZ status. Tracy explains how to read the School Status Report, including the color coded health. Henci commends budget justification narrative		
Conclusions:	Ana moved to accept the Consent Agenda. Second: Kristi. Abstain: Stephanie. Opposed: None.		
	Action Items	Person Responsible	Deadline
✓ None		N/A	N/A
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item:	Q1 Management Update	Presenter:	Tracy/Nichole
Documents:	n/a		
Discussion:	<p>Tracy reminds Board that MEAC is always open to process improvement and invites feedback.</p> <p>Currently do not have much financial “wiggle-room,” specifically with regards to expanding staff. MEAC staff has had ongoing discussions about shifting responsibilities to take advantage of employee strengths. Despite lack of wiggle-room, MEAC is still financially stable.</p> <p>Tracy has been doing outreach with community counterparts: AME, NARM, NACPM, ACME. Kristi asks for list of key organizations.</p> <p>Tracy raises concerns that current Board participation level is not sustainable. Extra effort is yielding results, but concerns about leadership burnout.</p> <p>Sora requests clarification from Tracy about current problems/solutions. Budget issue examples: staff compensation for phone/internet that had been voted on in 2015, not in effect.</p> <p>Henci raises concern about corresponding perceived staff burnout. Would like a</p>		

report or email about what MEAC is doing to make staff's jobs better (can't possibly get the work done in the time they have to do it). Kristi notes that the Board responsibility is to support staff by responding to IBR/ARC volunteer requests promptly, and respond to deadlines in a timely manner.		
Conclusions: n/a		
Action Items	Person Responsible	Deadline
✓ Tracy to follow up with Sora request for more detail on problems/solutions and Henci's questions/concerns about staff burnout and workplace wellness and Kristi's request for key outreach organizations	Tracy	Next month
Change to P+P ? N	Change to Handbook? N	Notify public or schools? N

Agenda Item: Governance Update and Action Items: Leadership Development	Presenter: Nichole	
Documents: n/a		
Discussion: Board discusses role of treasurer and Finance Committee, including responsibilities, qualifications, and time commitment for these positions. Finance Committee members do not need to also be Board members. Nichole requests recommendations for new Board members. Bylaws permit Board of up to 13 members. Board will from time-to-time determine how many members to have (without bylaws change); previous vote increased current board membership to 12.		
Conclusions: n/a		
Action Items	Person Responsible	Deadline
✓ Email Tracy or Nichole Finance Committee suggestions	Board	ASAP
Change to P+P ? N	Change to Handbook? N	Notify public or schools? N

Agenda Item: Governance Update and Action Items: Operating Framework	Presenter: Tracy	
Documents: n/a		
Discussion: Tracy requests Board to consider pros and cons of two boards (accreditation and governance): <ul style="list-style-type: none"> • Con: Increased staff burden (planning, organizing) • Pro: Potentially decrease likelihood of burnout Tracy is discussing opportunities for resource sharing with ACME (ex: accreditation software). Karen shares vision for finding simplest possible way for clearly structuring standards and demonstrations in upcoming revision process. Karin will be requesting volunteers for standards revision workgroup (first meeting April).		
Conclusions: n/a		
Action Items	Person Responsible	Deadline
✓ Standards Revision Workgroup Volunteers	Karin	
Change to P+P ?	Change to Handbook?	Notify public or schools?

Agenda Item:	Vision and Strategy	Presenter:	Nichole
Documents:	Executive Committee Priority Topics at 3.2016		
Discussion:	<p>Nichole discusses long-term vision versus short-term strategic plan. Executive Committee has this as a priority.</p> <p>Kristi asks Tracy whether feedback solicited in October is still useful. Tracy will follow-up after this Board meeting.</p> <p>Nichole reviews Executive Committee Priority Topics and asks for feedback. Kristi raises concern about timeliness of review of student retention and completion benchmarks for MEAC Institutions/Programs.</p> <p>Nichole requests Board to consider goals for managing outside midwifery partnerships. Karen requests more information about EC meetings. Henci echoes and would like more information about progress MEAC is making. Nichole shares that some of this may be lost when focus is on accreditation only at Board meetings. Stephanie suggests intermittent email updates from MEAC when issues come u that BOD needs to give thought to (do our own thinking on our own time).</p>		
Conclusions:	n/a		
	Action Items	Person Responsible	Deadline
	<ul style="list-style-type: none"> ✓ Tabulate BOD Strategic Planning Responses ✓ Provide more frequent updates to BOD on governance now that accreditation-only BOD meetings subsiding ✓ Share EC work 	Tracy	By next BOD meeting
	<ul style="list-style-type: none"> ✓ Email Board School Compliance Summary related to Retention and Completion benchmarks 	Karin	By next BOD meeting
	Change to P+P ? N	Change to Handbook? N	Notify public or schools? N