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| <b>MEAC Board of Directors Meeting</b> | <b>Date: March 23, 2016</b>   |
|  | <b>Time: Convened 11:09 AM PDT</b>  |
|  | <b>Adjourned: 1:38 PM PDT</b>   |
|  | <b>Type of Meeting ie. In Person, Call: Conference call</b>   |
| <b>Attendees:</b>                      | Board members: Kristi Ridd-Young, Nichole Reding, Stephanie Mills, Ana Vollmar, Henci Goer, Cassandra Jah, Karen Ehrlich, Heidi Fillmore, Sora Colvin<br>Staff: Tracy Gartenmann, Karin Borgerson, Julia Reid |
| <b>Absent:</b>                         | Abigail Aiyepola, Andrea Ferroni  |
| <b>Notes taken by:</b>                 | Karin Borgerson   |

### *Minutes*

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| <b>Agenda Item:</b> | BUDM Re-accreditation deferral  | <b>Presenter:</b>         | Karin Borgerson |
| <b>Documents:</b>   | 2a 2016-03 BUDM staff recommendation to defer accreditation vote.pdf  |                           |                 |
| <b>Discussion:</b>  | Karin presented staff recommendation.<br>Kristi raised question about systemic issues; Karin and Tracy responded.   |                           |                 |
| <b>Conclusions:</b> | Karen Ehrlich moves to accept staff recommendation. Stephanie Mills seconds.<br>Recusal: Abigail (not present on call). Opposed: none. Abstaining: none. Motion passes. |                           |                 |
| <b>Action Items</b> |   | <b>Person Responsible</b> | <b>Deadline</b> |
| ✓                   | Notify school and update website  | Karin Borgerson           |                 |

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| <b>Agenda Item:</b> | FSTM interim reports (consolidated 2015 reports)   | <b>Presenter:</b> | Nichole Reding |
| <b>Documents:</b>   | 2b FSTM_IR2015_ARC Report_FINAL.pdf  |                   |                |
| <b>Discussion:</b>  | Nichole presented the ARC report and IBR findings, supported by Kristi (2 <sup>nd</sup> IBR).<br>Board discussed the following changes to ARC report:<br><b>Benchmark II.A4 (NARM Clinical Experience Requirements):</b> <ul style="list-style-type: none"> <li>• Require monitoring report due 4/30: <ul style="list-style-type: none"> <li>○ Articulate barriers to compliance with second signature requirements</li> <li>○ Describe plan for coming into compliance</li> </ul> </li> <li>• Set expected compliance date (ECD) to 10/31/2016, with compliance report due that date as indicated in ARC report.</li> </ul> <b>Benchmark III.D1 (Faculty Rights and Responsibilities):</b> <ul style="list-style-type: none"> <li>• Uphold MEAC's earlier finding of Not Met</li> <li>• Change ECD to 10/31/2016 with contents of compliance report as described in ARC report (though ARC report describes it as a monitoring report.)</li> </ul> <b>Benchmark III.D3 (Course and Clinical Faculty Collaboration):</b> <ul style="list-style-type: none"> <li>• Require monitoring report due 4/30: <ul style="list-style-type: none"> <li>○ Provide evidence that course and clinical instructors/preceptors are given opportunities to work cooperatively in the facilitation, direct observation and evaluation of students' learning.</li> </ul> </li> </ul> |                   |                |

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| <ul style="list-style-type: none"> <li>○ Chance ECD to 10/31/2016 with contents of compliance report as described in ARC report.</li> </ul>   |                           |                 |
| <b>Conclusions:</b> Sora Colvin moves to accept the ARC's findings amended as described above. Karen Ehrlich seconds. Recusals: none. Abstentions: None. Opposed: None. Motion passes |                           |                 |
| <b>Action Items</b>   | <b>Person Responsible</b> | <b>Deadline</b> |
| ✓ Notify school   | Julia Reid                | 4/4/2016        |

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| <b>Agenda Item:</b> FTSM monitoring report dated 2016-01-31  | <b>Presenter:</b> Sora Colvin |                 |
| <b>Documents:</b> 2c IBRReportFINAL_2016-01-31FSTMmr.pdf   |                               |                 |
| <b>Discussion:</b> Sora presented IBR findings, supported by Henci (second IBR).   |                               |                 |
| <b>Conclusions:</b> Kristi Ridd-Young moves to accept the IBR's findings as presented in IBR report. Nichole Reding seconds. Recused: None. Abstentions: None. Opposed: None. Motion passes. |                               |                 |
| <b>Action Items</b>  | <b>Person Responsible</b>     | <b>Deadline</b> |
| ✓ Notify school  | Julia Reid                    | 4/4/2016        |

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| <b>Agenda Item:</b> BMS comprehensive review for renewal of accreditation   | <b>Presenter:</b> Sora Colvin |  |
| <b>Documents:</b> 2d 2016-02 BMS ARC Report final.pdf   |                               |  |
| <b>Discussion:</b> Heidi Fillmore, Stephanie Mills, and Ana Vollmar are recused and leave the call.   |                               |  |
| <p>Sora Colvin presented IBR findings. Board discussed the following benchmarks found Not Met and other changes to the ARC report:</p> <p><b>Standard I:</b></p> <p><b>Benchmark I.B1 (Program Goals)</b></p> <ul style="list-style-type: none"> <li>• Find benchmark <b>Not Met</b> with Expected Compliance Date (ECD) 6 months from notification to school. (Score change from ARC's recommendation of Met-2.)             <ul style="list-style-type: none"> <li>○ Compliance report due at ECD (6 months from notification) to document ongoing program assessment as follows: Institution to demonstrate how they've closed the feedback loop. <i>Provide a copy of the institution's written plan for ongoing program assessment. Describe the process and specific criteria used to evaluate and update the program goals based on the findings of the program assessment.</i></li> </ul> </li> </ul> <p><b>Benchmark I.C1 (Student Retention)</b></p> <ul style="list-style-type: none"> <li>• Uphold existing finding of <b>Not Met</b> and reporting requirements as indicated in board's report on 2014 Annual Report (issued December 2015).</li> </ul> <p><b>Benchmark I.C2 (Student Completion)</b></p> <ul style="list-style-type: none"> <li>• Uphold existing finding of <b>Not Met</b> and reporting requirements as indicated in board's report on 2014 Annual Report (issued December 2015).</li> </ul> <p><b>Standard II:</b></p> |                               |  |

No changes to ARC report. No benchmarks found Not Met.

**Standard III:**

**Benchmark III.A2 (Non-Midwife Faculty Qualifications)**

- Correct copy-editing error in summary table—score is **Met-2** as described in benchmark details, erroneously stated as Met-1 in summary table.

**Benchmark III.B1 (Faculty Training and Orientation)**

- Find benchmark **Met-1** with weakness that preceptors may not receive the same training and orientation as didactic faculty. (Score change from ARC's recommendation of Met-2.)

**Benchmark III.D3 (Course & Clinical Faculty Collaboration)**

- Find benchmark **Met-1** because of concerns about preceptor involvement. (Score change from ARC's recommendation of Met-2.)

**Standard IV:**

No changes to ARC report. No benchmarks found Not Met.

**Standard V:**

**Benchmark V.D1 (State Authorization)**

- Find **Not Met** with ECD of 2 years from notification.
- Monitoring report due every 6 months to demonstrate progress toward compliance.
- Compliance report due 2 years from notification.

**Standard VI:**

No changes to ARC report. No benchmarks found Not Met.

**Standard VII:**

No changes to ARC report.

**Benchmark VII.D1 (Transcripts)**

- Find **Not Met** with ECD of 6 months from notification.
- Compliance report due at ECD.

**Standard VIII:**

No changes to ARC report. No benchmarks found Not Met.

**Standard IX:**

**Benchmark IX.C1 (MEAC and State Complaint Information)**

- Find Met-2 (Score change from ARC's recommendation of Met-3)

**Standard X:**

No changes to ARC report. No benchmarks found Not Met.

**Conclusions:** Kristi Ridd-Young moves to accept the recommendations of the IBR as noted above, granting renewal of institutional accreditation for a period of 5 years, including the

campus-based and community-based programs, with monitoring and compliance reporting as required in the ARC report as amended. Henci Goer seconds. Recusals: Heidi Fillmore, Stephanie Mills, Ana Vollmar. Abstentions: None. Opposed: None. Motion passes.

| Action Items                                      | Person Responsible | Deadline |
|---|--------------------|----------|
| ✓ Notify school and other parties, update website | Julia Reid         |          |

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| <b>Agenda Item:</b> Other business   | <b>Presenter:</b> |  |
| <b>Documents:</b> n/a  |                   |  |
| <p><b>Discussion:</b> In the course of discussing accreditation decisions, the board noted the following issues for future attention:</p> <p><b>Standards issues for next revision:</b></p> <ul style="list-style-type: none"> <li>• III.A1 (midwife faculty qualifications)—clarify allowable scope to case-by-case exceptions to qualification requirements, especially in light of recent changes by NARM to phase out exceptions</li> <li>• III.D1 (faculty rights and responsibilities)—clarify expectations for level of faculty involvement by type of faculty (e.g. didactic vs. preceptors)</li> </ul> <p><b>Benchmark scoring:</b></p> <ul style="list-style-type: none"> <li>• For the following measures of student success with bright-line indicators for compliance: I.C1 (retention), I.C2 (completion), I.C3 (NARM pass rate), I.C4 (graduate placement rate) the board wishes to establish clear quantitative cut-offs for assigning scores of Met-1, Met-2, Met-3.</li> </ul> |                   |  |
| <b>Conclusions:</b>  |                   |  |
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| ✓  |                   |  |