

MEAC Board of Directors Meeting	Date: October 19, 2016
	Time: Convened 9:00 am
	Adjourned 3:00PM
	Type of Meeting In Person
Attendees:	Board members: Abigail Aiyepola, Henci Goer, Kristi Ridd Young, Heidi Fillmore, Courtney Everson, Andrea Ferroni, Karen Ehrich, Cassandra Jah (by phone, partial attendance) Staff: Trixi Packmohr, Julia Reid
Absent:	Karin Borgerson, Ana Vollmar, Stephanie Mills
Notes taken by:	Julia Reid

Minutes

Agenda Item:	Brief Updates	Presenter:	Nichole Reding
Documents:	None		
Discussion:	<p>Nichole Reding announces changes to Board agenda.</p> <p>Nichole Reding requests clarification on who is responsible for sending the donation letter.</p> <p>Krist Ridd Young updates the Board on US MERA activities. Accomplishments: direct assessment and competency based education exploration; increased communication among allied organizations; etc. Still having monthly meetings; proposal to meet quarterly, with ad hoc project-based collaboration. US MERA may take on Clinical Training Taskforce.</p> <p>Abigail Aiyepola addresses updates to the US MERA Infrastructure Committee. Meeting next week. Need more structure to be the “voice of midwifery”. Potential for US MERA to be space for member organizations to come together to discuss issue impact on organization’s constituencies.</p> <p>Kristi Ridd Young asks for feedback on US MERA. US MERA is in transition. The Board discusses MEAC’s potential role as US MERA restructures and reorganizes.</p> <p>Board discusses creating SWOT Analysis for ACME.</p> <p>Abigail Aiyepola shares background and updates on the Clinical Training Taskforce. This taskforce still needs a home; currently is shared responsibility amongst allied organizations.</p> <p>Board discusses messaging on staffing changes at MEAC.</p>		
Conclusions:	None		
	Action Items	Person Responsible	Deadline
✓	Develop appropriate messaging on staff changes	TBD	TBD

Agenda Item:	Updates to the Board of Directors	Presenter:	Nichole Reding
Documents:	None		
Discussion:	<p>Stephanie Mills will be stepping down early 2017. Remains committed to MEAC work as volunteer ARC or general legal counsel.</p> <p>Ana Vollmar will be stepping down from the Secretary position on the Executive Committee.</p> <p>Currently have two positions to fill. Third position will be available as of early 2017. The board has two candidates intrested in the positions.</p> <p>Board discusses structure of two boards: accreditation and governance. Karen Ehrlich recommends holding discussion on board structure models.</p> <p>Andrea Ferroni plans on stepping down from the Board (re-elected Fall 2016). Will follow-up with the Board shortly on timing.</p> <p>Board recommends upcoming monthly meetings be scheduled for two hours.</p>		
Conclusions:	None		
	Action Items	Person Responsible	Deadline
✓	Review bylaws and board EC job descriptions	Committee TBD	TBD
✓	Structure Board appointments (will have two opportunities for appointments: Stephanie and Andrea)	Trixi Packmohr	ASAP
✓	Structure Board elections	Trixi Packmohr	Early 2017
✓	Follow-up on Board request to review application for potential appointment to a vacant Board position.	Trixi Packmohr	ASAP
✓	Schedule next Board Meetings via Doodle (regular consistent meeting time poll vs. through FY)	Trixi Packmohr	ASAP

Agenda Item:	Accreditation Work: NMI Distance/Correspondence Letter	Presenter:	Julia Reid
Documents:	2016-09-15 Staff Letter to BOD-1 NMI		
Discussion:	<p>Julia Reid presents staff letter to BOD around NMI concerns.</p> <p>Board discusses staff letter around NMI concerns and makes recommendations. Kristi Ridd Young recommends the website remove language that may misinform students about distance education.</p> <p>Andrea Ferroni and Karen Ehrich ask that staff provide distance education and correspondence education information to NMI.</p> <p>Courtney Everson states that this is accurately stating what NMI does (clearly notify students that the program is correspondence education); accurately advertise what they are doing (use correspondence education in all communication per truth in advertising</p>		

benchmark VII.B1).		
Conclusions: Board advises Julia Reid to respond to the Institution.		
Action Items	Person Responsible	Deadline
✓ Follow-up with NMI	Julia Reid	ASAP

Agenda Item: Accreditation Work: MLL 2016-08-29 MR	Presenter: Andrea Ferroni	
Documents: MLL 2016-08-29 MR IBR Report FINAL		
Discussion: Andrea Ferroni presents IBR findings for IV.C1. Board discusses MLL statement around out-of-state clinical placement and appropriate oversight of V.D1. Board recommends MLL also receive additional copy of Dear Member Schools letter on V.D1.		
Conclusions: Karen Ehrlich moves to accept IBR monitoring report. Second: Kristi Ridd Young. Recusals: None. Abstain: None. Absent: Ana Vollmar, Stephanie Mills. Motion carries.		
Action Items	Person Responsible	Deadline
✓ Send Final Board Report to MLL	Julia Reid	ASAP

Agenda Item: Standards Revision Process	Presenter: Heidi Fillmore	
Documents: N/A		
Discussion: Heidi Fillmore provides background on Standards adoption and revision process. Recommends our goal time frame be January 2018. First committee meeting convened January 2017; draft standards proposed by June 2017; Board review August 2017-October 2017; Stakeholder review November 2017-December 2017. Julia Reid asks whether proposed timeline refers to both programmatic and institutional at the same time. Julia Reid shares feedback from Southwest Technical College regarding current programmatic standards. Courtney Everson recommends that programmatic and institutional occur at the same time. Board discusses proposed timeframe. Courtney Everson recommends getting external stakeholder before draft standards go to the Board of Directors. Stakeholder review August 2017-October 2017. Board review November 2017-December 2017. Board agrees to move forward with this proposal. Heidi Fillmore discusses committee membership. Most current members are not familiar with MEAC Standards. Heidi Fillmore requests that we limit committee to individuals with background in accreditation and wait for other individuals during second-tier review. Will need to communicate with those volunteers to clarify our process.		

Kristi Ridd Young recommends the Board grant Heidi Fillmore authorization to choose initial committee.

Andrea Ferroni recommends the committee bring in experts during the drafting process. Andrea Ferroni also recommends that there may be a bit more research on programmatic standards because we want to make it possible to open up programs in community and technical colleges.

Nichole Reding asks that the committee include individuals who did not participate in previous standards revisions, as well as those who had previously participated.

Henci Goer asks about the goals for standards revision. Heidi Fillmore states that committee will set goals and look through stakeholder feedback received since previous standards adoption.

Heidi Fillmore asks whether the Board suggest that Direct Assessment be included as a part of this revision process. Kristi Ridd Young will stay a part of this to support the direct assessment piece.

Board discusses depth of changes to standards. General consensus that our standards are good, need tweaking. More likely there will be major changes made to demonstrations.

Nichole Reding highlighted key areas for standards committee to address:

Degree-granting/differentiated degrees

Programmatic Standards: enhancing and beefing up/simplifying easing

Distance education for programmatic

More robust equity lens

Enhanced clinical training standards

New direct assessment

Ensuring demonstration assessments measure benchmarks (intentionality of demonstration)

Henci Goer asks that the standard revision continue to deepen that preceptors are faculty.

Courtney Everson highlights benchmarks about access to library resources.

Equity must infuse the whole process (not just updating specific benchmarks with equity lens).

Nichole Reding recommends education around interprofessionalism (ACIH already has competencies written), potentially in curriculum or faculty.

Heidi Fillmore shares that revising curriculum checklist will not be a part of the standards revision process.

Heidi Fillmore asks for volunteers from the Board of Directors to serve on the core committee. Abigail Aiyepola volunteers to serve on core committee. Henci Goer would like to help with word-smithing. Courtney Everson is able to help where needed.

Conclusions: None

Action Items	Person Responsible	Deadline
✓ Move forward with standards revision plan	Heidi Fillmore	ASAP
✓ Share smartsheet standards revision list with Heidi	Julia Reid	ASAP
✓ Send Heidi Fillmore feedback and resources	Nichole Reding	ASAP

Agenda Item: Action Items Needing Follow-up **Presenter:** Nichole

Documents: None

Discussion: Policy and Procedure Committee Follow-up

- Review pre-accreditation
- Review when probationary accreditation removed
- Andrea Ferroni, Henci Goer, Ana Vollmar (TBD)
- Note: Update glossary with P&P updates

ASPA Membership

- Discuss impact on budget at November 2016 meeting.

NACIQI Committee (draft response and attend hearing, possibly attend hearing in February)

- Nichole Reding will propose recommendations at the November 2016 meeting.

Previous 12-month Action Items

- Trixi Packmohr and Nichole Reding will pull-out action items, and review before November Board Meeting

Conclusions: None

Action Items	Person Responsible	Deadline
✓ Call P&P Committee to review two items raised at in-person meeting	Julia Reid	ASAP
✓ Add ASPA discussion to Nov 2016 BOD Agenda	Nichole Reding and Trixi Packmohr	Nov 2016 BOD Mtg
✓ Make recommendations for NACIQI committee	Nichole Reding	Nov 2016 BOD Mtg
✓ Set up action item list for BOD	Nichole Reding and Trixi Packmohr	Nov 2016 BOD Mtg

Agenda Item: ACME Discussion Follow-up **Presenter:** Nichole Reding

Documents: None

Discussion: Board brainstorms merger with ACME strengths (internal), weaknesses (internal), opportunities (external), threats (external) (see external document in Agenda Day 3 Materials).		
Board recommends progressing very slowly.		
Conclusions: None		
Action Items		
✓ Wordsmith SWOT (include context)	Heidi Fillmore	ASAP
✓ Send clean version to Trixi Packmohr for Nov 2016 BOD materials	Heidi Fillmore	ASAP

Agenda Item: Closing		Presenter: Nichole
Documents: None		
Discussion: Board adjourns.		
Conclusions: None		
Action Items		
✓		