



# Midwifery Education Accreditation Council

*Setting the Standards for Midwifery Education*

## MEAC MEMBER SCHOOLS LETTER #8

### DOCUMENTATION OF CLINICAL SKILLS: CONTINUITY OF CARE - **UPDATE**

September 26, 2013

#### Board of Directors

Kristi Ridd-Young,  
ICCE, MS  
*President*

Heidi Fillmore,  
NHCM, CPM, BS  
*Vice-President*

Kathryn Montgomery,  
PhD  
*Secretary*

Mary Yglesia  
*Treasurer*

Andrea Ferroni,  
LM, CPM

Henci Goer

Jeanne Madrid, CPM

Nichole Reding

Sheila Simms Watson,  
LM, CPM, MPH

#### Staff

Sandra Bitonti Stewart  
*Executive Director*

Karin Borgerson, MBA  
*Accreditation Coordinator*

Anana Integre  
*CEU Coordinator*

Jessica Kelly Shaieb, JD  
*Training and Accreditation  
Coordinator*

Trixi Packmohr, MA  
*Administrative Coordinator*

Dear MEAC Member Schools:

On December 20, 2012 MEAC issued a *Dear Member Schools* letter outlining a new process for documenting student Continuity of Care requirements to NARM. Included with that letter was the new Continuity of Care Documentation Form to be used in lieu of the client charts for the applications of students in MEAC-accredited programs.

We have since received notice from the NARM Board that the NARM Form 200 must still be submitted along with this new documentation form. Client charts do not have to be submitted, however.

Please note that the NARM applications office reserves the right to request verification (audit) of any information submitted with student applications, including charts of the continuity of care clients.

Finally, it has also come to our attention that several student applications containing client charts had been submitted to NARM containing client's names. Please be sure that all staff and faculty have been trained to understand HIPAA requirements to protect individually identifiable health information.

Please feel free to contact me if you have any questions or need additional information.

Sincerely,

Sandra Bitonti Stewart  
Executive Director