

MEAC Board of Directors Meeting Minutes	Date: 12/8/2014
	Time: Convened 12:00 PM EST Adjourned 2:08 PM EST
	Type of Meeting: Conference call
Attendees:	Board members: Kristi Ridd-Young, Andrea Ferroni, Sora Colvin, Nichole Reding, Mary Yglesia, Stephanie Mills, Abigail Aiyepola, Nellie Eshleman, Ana Vollmar, Henci Goer, Heidi Fillmore Staff: Sandra Bitonti Stewart, Karin Borgerson, Jessica Kelly-Shaieb
Absent:	
Notes taken by:	Karin Borgerson

Minutes

Agenda Item:	Consent agenda	Presenter:	Kristi Ridd-Young
Documents:	Minutes BOD Meeting Day 1_2014_10_27.docx Minutes BOD Meeting Day 2_2014_10_28.docx Minutes BOD Meeting Day 3_2014_10_29.doc School Status Report_2014-12-01.pdf		
Discussion:			
Conclusions:	Stephanie Mills moves to accept the consent agenda. Nellie Eshleman seconds. Passes unanimously.		
	Action Items	Person Responsible	Deadline
	✓		

Agenda Item:	NMI Interim Reports: Standard I.C2 and I.C5; Standard I.B and Standard II.D	Presenter:	Sora Colvin (IBR) supported by Andrea Ferroni from ARC.
Documents:	2014-09 NMI IR 3-31 and 6-30 ARC report.doc		
Discussion:	I.B1: <ul style="list-style-type: none"> • ARC found this Met-1. IBR found Not Met in her review. • Discussion about finding report adequate and accepting it, but still finding the benchmark Not Met. • IBR proposed further interim reporting to show progress towards compliance. • Staff reminds Board of 2 year maximum timeframe for coming into compliance. • IBR recommended further IR addressing how the plan is developing, what's next, and documentation that that's happening (e.g. minutes). Must have timeframe in accordance with USDE requirements. • Recommended score of Not Met I.C1: <ul style="list-style-type: none"> • ARC and IBR found Not Met. • Documentation indicates expected compliance as of next interim report. I.C5:		

- ARC found Met-1, IBR concurs.
- Weakness: relating student achievement back to school's mission, goal, objectives. Looking at trends as a whole, not just at individual student level.

II.G

- IBR concurs with ARC finding of Not Met.

III.A1:

- Finding N/A, adequate submission.

Conclusions: Motion: Sora Colvin moves to accept ARC report with exception Standard I.B1 to Not Met and require the school to provide another interim report detailing their progress toward coming into compliance, results of meeting that was described in report, to include specific dates to be completed before March 2016.
Ana Vollmar seconds.
None opposed, none abstaining.
Motion carries unanimously.

Action Items	Person Responsible	Deadline
✓ Notify NMI of acceptance of interim reports and of further interim reporting requirements	Jessica Kelly-Shaieb	

Agenda Item: Birthingway Interim Report: Standards I.C2 and I.C5
Presenter: Henci Goer, supported by Kristi Ridd-Young and Karin Borgerson

Documents: 4-2014-12 ARC Report on BCM Interim 2014-05-06.pdf

Discussion: Nichole Reding and Andrea Ferroni recused themselves due to conflict of interest and left the call.

Henci presented her IBR findings and Kristi added additional comments.

Conclusions: Henci Goer moved that MEAC accept the interim report, with all benchmark scoring as indicated in the report, but that further interim reporting be replaced by review of the SER anticipated in April 2015, which will enable deeper and more thorough review of these issues.
Kristi Ridd-Young seconded the motion.
None opposed. Two abstaining due to recusal.
Motion carries.

Action Items	Person Responsible	Deadline
✓ Notify BCM of acceptance of interim report and of change to interim reporting requirements	Karin Borgerson	

Agenda Item: FSTM Re-accreditation
Presenter: Andrea Ferroni and Heidi Fillmore, supported by

Documents: 2014-10-23 FSTM ARC Final Report for IBR.pdf

Discussion: Nellie Eshleman recused herself and left the call.
Nichole Reding and Andrea Ferroni returned.
ARC members Julia Reid & Kathryn Montgomery joined the call.

Standard 1:

- Benchmark B: ARC found Met-1, IBR agreed.
- Benchmark C: ARC found Not Met, IBR agreed.

Standard 2:

- 2G: ARC found Met-2, IBR found found Met-1. After discussion, concurred Met-2, but noted theme re: inadequate descriptions in SER.
- 2C: Note edit to report to indicate student rather than faculty files in IR requirement. Proposed change to IR to do same-day audit.

Standard 3:

- 3C: ARC found Not Met. IBR concurs with finding and IR requirements.

Standard 4:

- 4B: ARC found Met-1. IBR concurs.
- 4C: ARC found Met-1. IBR concurs.

Standard 5:

- 5B: ARC found Met-2. ARC had concerns and thought the score should be Met-1. After discussion between ARC and IBRs, Board agreed to change score to Met-1.
- 5A: Risk assessment—IBR expresses concern about lack of clear documentation on the school's part.
- 5E: IBR questioned whether the ARC found sufficient evidence on-site. ARC reports that they did.
- 5D: Not Met. Change IR date to 3/31/2015 to reflect annual report due date. Noted that this will affect their composite score—may require additional/continuing Line of Credit, or other measures for compliance with Title IV obligations.

Standard 6:

- 6-A-5: Clinical placement support—discussion about whether it is adequate to address this topic only at orientation? ARC reports that they saw a lot of support for clinical placement on site during site visit—dedicated staff support.

Standard 7:

- 7G: IBR had questions why ARC found Met-2. ARC found written feedback process to be adequate to the requirements of the demonstration. An ARC member noted that they dismissed a faculty member based, in part, on student reviews.

Standard 8:

- IBR concurs with ARC on all points.
- Standard 9:
- IBR concurs with ARC on all points.
- Standard 10:
- IBR concurs with ARC on all points.

Conclusions: 5-B change to Met-1 from Met-2. Changing date of IR for 5-B from July to 3/31, and change audit language in 2-C-7.
 Heidi Fillmore moves that we grant RA for 5 years to FSTM with changes noted above to ARC report, with interim reports required as noted in report. Nichole Reding seconds.
 None opposed.
 One abstention due to recusal.
 Motion carries.

Action Items	Person Responsible	Deadline
✓ Notify FSTM of grant of renewed accreditation and interim reporting requirements	Jessica Kelly-Shaieb	

Agenda Item: Proposed revision to Standard IV.C (OOC Moratorium)	Presenter: Karin Borgerson	
Documents: 2014-11 proposed standards change re OOC clinical sites_v3 (1).docx		
Discussion:		
Conclusions: Deferred to email discussion/vote with special meeting as needed.		
Action Items	Person Responsible	Deadline
✓ Karin will follow-up by email.	Karin Borgerson	

Agenda Item: Implementation plan for stakeholder feedback/standards revision	Presenter: Karin Borgerson	
Documents: OOC Moratorium Implementation Process_DRAFT.docx		
Discussion:		
Conclusions: Deferred to email discussion/vote with special meeting as needed.		
Action Items	Person Responsible	Deadline
✓ Karin will follow-up by email.	Karin Borgerson	