

<b>MEAC Board of Directors Meeting</b>						<b>Date:</b> December 4, 2019	
						<b>Time Convened:</b> 2:02pm Central	
						<b>Time Adjourned:</b> 4:02pm Central	
<b>Type of Meeting:</b> Videoconference							
<b>Attendees (Present Yes/No):</b>							
<b>Board Members</b>							
Mariana Cerqueira Aokalani	Yes	Aimee Eden	Yes	Karen Ehrlich	Yes	Gina Gerboth	Yes
Cassandra Jah	Yes	Maya Johnson	No	Katie Krebs	No	Safiya McCarter	Yes
Whitney Mesyef	Yes	Abigail Reese	Yes	Kristi Ridd-Young	Yes		
<b>Staff</b>							
Jessica Baynes	No	Rachael Bommarito	Yes	Marissa Delgado Ohoyo	Yes	Amari Fauna	Yes
Trixi Packmohr	Yes						
<b>Guests:</b> Project X staff member, Courtney Everson, joins the meeting during the Project X agenda item							
<b>Notes taken by:</b> Rachael Bommarito							

### *Minutes*

<b>Agenda Item:</b>	Consent Agenda	<b>Presenter:</b>	
<b>Documents:</b>	Board Meeting Minutes from October 2019 December 2019 School Status Report December 2019, January and February 2020 IBR Assignments Budget vs Actual Report Action items summary from October 2019		
<b>Discussion:</b>			
<b>Conclusions:</b>	Cassandra Jah moves to accept the consent agenda. Karen Ehrlich seconds. Recused: 0 Abstaining: 0 Opposed: 0 Motion passes.		
	<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
	✓		
Change to P+P? No	Change to Handbook? No	Notify public or schools? No	

<b>Agenda Item:</b>	Committee Reports	<b>Presenter:</b>	
<b>Documents:</b>			
<b>Discussion:</b>	<b>Development and Fundraising</b> (presenter Trixi Packmohr) Budget includes hiring a development and fundraising person. MEAC posted the position and has received applications.		

This is a busy time of year for fundraising. MEAC is sending thank you notes and appreciation cards, Trixi created a fundraising webpage, paper mailing fundraising campaign is underway, electronic fundraising campaign to start soon.

**Educational Standards** (presenter Safiya McCarter)

VP of Accreditation oversees the standards revision process. This position has transferred from Heidi Fillmore to Safiya McCarter. Heidi completed her final review of the standards and will be presenting the revised standards to the MEAC Board in the near future. Next step: Apply equity lens to MEAC standards. Doodle poll will be sent out to schedule time for Education Standards Committee members to meet.

**Additional discussion re committees**

Call for volunteers to join Outreach Committee. Abigail Reese volunteers.

Process for hiring development and fundraising position. Board discusses how to hire MEAC employees. From search advocate, equity, and social justice perspective, more than one person should be involved in hiring.

Cassandra Jah moves to develop an internal policy that MEAC uses a hiring committee when hiring staff, and that hiring committees will include at least one Board member and one staff member.

Karen Ehrlich seconds.

Discussion:

- Should someone from the Equity and Access Committee be a designated member of hiring committees? Ideally, any MEAC staff or board member could offer and apply an equity lens to a hiring process. However, MEAC is not quite there yet. The organization is moving in that direction, especially through its work with Project X.
- Would a hiring committee apply only to staff positions or to independent contractors as well? It would apply to the hiring of both staff and contractors.

Cassandra Jah amends the motion to read that one member of the hiring committee shall be from the Equity and Access Committee or that the hiring committee use a tool approved by the Equity and Access Committee.

Karen does not accept the amendment.

Cassandra Jah moves to table the discussion with the understanding that for the purposes of hiring the current development and fundraising position MEAC will use a hiring

<p>committee composed of one MEAC staff member, one MEAC Board member, and one member of the Equity and Access Committee. There is no dissent. It is agreed that the Board will table the discussion of an internal MEAC hiring policy and move forward with the current hire using a committee as described above.</p>											
<p><b>Conclusions:</b> The Board will return to the discussion of developing an internal hiring policy in the future.</p> <p>For the current search for the development and fundraising position, MEAC will use a hiring committee composed of one MEAC staff member, one MEAC Board member, one member of the Equity and Access Committee</p>											
<table border="1"> <thead> <tr> <th>Action Items</th> <th>Person Responsible</th> <th>Deadline</th> </tr> </thead> <tbody> <tr> <td>✓ Form hiring committee for current development and fundraising position.</td> <td>Trixi Packmohr</td> <td></td> </tr> <tr> <td>✓ Return to Board discussion of internal MEAC policy for hiring.</td> <td>Cassandra Jah</td> <td></td> </tr> </tbody> </table>			Action Items	Person Responsible	Deadline	✓ Form hiring committee for current development and fundraising position.	Trixi Packmohr		✓ Return to Board discussion of internal MEAC policy for hiring.	Cassandra Jah	
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✓ Form hiring committee for current development and fundraising position.	Trixi Packmohr										
✓ Return to Board discussion of internal MEAC policy for hiring.	Cassandra Jah										
Change to P+P? No	Change to Handbook? No	Notify public or schools? No									

<b>Agenda Item:</b> Project X	<b>Presenter:</b> Courtney Everson, Project X
<b>Documents:</b>	PowerPoint Presentation titled Project X: Authenticity, Adaptability, Transformation (will be given to MEAC)
<b>Discussion:</b>	<p>Project X Team</p> <ul style="list-style-type: none"> <li>• Abigail Aiyepola</li> <li>• Courtney Everson</li> <li>• Indra Lusero</li> <li>• Safiya McCarter</li> </ul> <p>Project X Report</p> <ul style="list-style-type: none"> <li>• Captures approaches and results of the three-phased model to-date. Will be delivered to MEAC in approximately one week.</li> </ul> <p>Three Phases: Authenticity, Adaptability, Transformation</p> <ul style="list-style-type: none"> <li>• Authenticity phase: complete</li> <li>• Adaptability phase: in progress <ul style="list-style-type: none"> <li>○ Part I: in-person facilitated workshop, completed at MEAC in-person Board meeting in October 2019</li> <li>○ Part II: personal and structural development - kicking off today, proposed schedule goes from today through September 2020</li> </ul> </li> <li>• Transformation phase: October 2020-forward</li> </ul>

<b>Conclusions:</b>		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ Begin Adaptability Part II of Project X process.	Trixi Packmohr and Cassaundra Jah	
Change to P+P? No	Change to Handbook? No	Notify public or schools? No

<b>Agenda Item:</b>	Accreditation decision: MLL Teach-out plan	<b>Presenter:</b>	Rachael Bommarito
<b>Documents:</b>	MLL Teach-Out Staff Report		
<b>Discussion:</b>	<p>Marianna is recused and leaves the meeting.</p> <p>Rachael Bommarito provides an oral summary of the staff report.</p> <p>Board discusses MLL teach-out plan that includes elements i-ix.</p> <p>Board discusses additional action required of MLL as a result of adverse action. In particular, requirements related to notification to stakeholders. MLL has not completed all actions required, and some communications with stakeholders have been inaccurate.</p>		
<b>Conclusions:</b>	<p>Cassaundra Jah moves to accept staff assessment of adequate for teach-out elements i, ii, iii, iv, vi, vii, ix. Kristi Ridd-Young seconds. Opposed: 0 Abstaining: 0 Motion passes.</p> <p>Cassaundra Jah moves to accept staff assessment of inadequate for teach-out element v. Karen Ehrlich seconds. Opposed: 0 Abstaining: 0 Motion passes.</p> <p>Karen Ehrlich moves to deny the teach-out plan submitted by MLL. Gina Gerboth seconds. Opposed: 0 Abstaining: 0 Motion passes.</p>		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>	
✓ Notification to school.	Rachael Bommarito and Amari Fauna	2019-12-29	

✓ Notification to public and other agencies as required by MEAC Policies and Procedures.		
Change to P+P? No	Change to Handbook? No	Notify public or schools? Yes

<b>Agenda Item:</b> Accreditation decision: BMS Substantive Change (legal entity)	<b>Presenter:</b> Kristi Ridd-Young	
<b>Documents:</b> BMS 2019-12 Sub change ARC and IBR Report		
<b>Discussion:</b> Marianna does not return to the meeting. There is still a quorum.  Kristi Ridd-Young provides an oral summary of the IBR report and recommendation. <ul style="list-style-type: none"> <li>• BMS submitted a sufficient plan to change its legal entity status from S-Corp to 501c3.</li> <li>• IBR recommends that the MEAC Board approve the proposed change.</li> </ul>		
<b>Conclusions:</b> Cassaundra Jah moves to accept the IBR recommendation to approve the proposed change. Abigail Reese seconds. Opposed: 0 Abstaining: 0 Motion passes.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ Notification to school.	Marissa Delgado Ohoyo	2019-12-18
Change to P+P? No	Change to Handbook? No	Notify public or schools? Yes

<b>Agenda Item:</b> Accreditation decision: BMS 2019-10-24 Monitoring Report	<b>Presenter:</b>	
<b>Documents:</b> BMS 2019-10-24 MR Staff and IBR Report		
<b>Discussion:</b> Ran out of time. Will do by electronic vote.		
<b>Conclusions:</b>		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ Conduct electronic vote.	Cassaundra Jah	
Change to P+P? No	Change to Handbook? No	Notify public or schools? No

Meeting adjourned.