

MEAC Board of Directors Meeting						Date: July 10, 2019	
						Time Convened: 12:05pm	
						Time Adjourned: 1:20pm	
Type of Meeting: Virtual meeting via Zoom							
Attendees (Present Yes/No):							
Board Members							
Mariana Cerqueira	No	Aimee Eden	No	Karen Ehrlich	Yes	Abigail Reese	No
Heidi Filmore	Yes	Safiya McCarter	Yes	Cassandra Jah	Yes	Andrea Maya Johnson	No
Melissa Mayo	Yes	Kristi Ridd-Young	Yes				
Administrative Staff							
Rachael Bommarito	Yes	Amari Fauna	Yes	Trixi Packmohr	No	Jessica Kelly-Shaieb	Yes
Guests: None							
Notes taken by: Rachael Bommarito							

Minutes

Agenda Item:	Consent Agenda	Presenter:	Cassandra Jah
Documents:	<ul style="list-style-type: none"> a. Board Meeting Minutes from June b. Budget vs actual FY 2018-19 c. July 2019 School Status Report d. Development and Fundraising Committee Report e. Development Director Job Description f. Aimee Eden nominated as Board Secretary for remainder of Rachel Hargy's officer position (requires a full Board vote to confirm) g. Whitney Mesyef recommended by Kristi - appointed for Courtney Everson's Board position (requires a full board vote to confirm) h. FYI: USDE letter finding FSTM financially irresponsible i. Rachael Bommarito's annual review is due. Please send any comments or input to Amari by July 15 j. Budget 2019-20 overview with one addition to the budget (\$500 anticipated interest from savings account) k. State of the organization presentation to MEAC member Schools l. July and August 2019 IBR assignments m. MEAC financial status on July 1, 2019 n. Jessica Baynes' annual review is due. Please send any comments or input to Trixi by July 15 		
Discussion:	<p>Consent agenda can be used for informational purposes.</p> <p>Item h removed from consent agenda and added to agenda item "Accreditation: Florida School of Traditional Midwifery 2019-02-08 Compliance Report."</p>		
Conclusions:	<p>Karen Ehrlich moved to accept the consent agenda. Cassandra Jah seconded the motion.</p>		

Opposed: None. Recused: None. Abstained: None. Motion passed.			
Action Items		Person Responsible	Deadline
✓			
Change to P+P?	Change to Handbook?	Notify public or schools?	

Agenda Item:	Executive Committee (EC) Meeting Summary	Presenter:	Cassandra Jah
Documents:			
Discussion:	Cassandra Jah provided an overview of the most recent EC meeting: <ul style="list-style-type: none"> • Still working on bylaw changes • Starting November 2019, EC meetings moving to every other month • Starting November 2019, Board meetings moving to every other month • Two staff members have annual reviews. Surveys will be sent to Board members comment. • Call to fill out volunteer hours. • Call to recruit ARC members. Send names to Amari Fauna. • Call to recruit BOD members. • Two MEAC-accredited schools took advantage of Beyond Diversity training opportunity, a member school appreciation month offer. • Preparing to post two staff positions: Accreditation Coordinator and Director of Development and Fundraising • MEAC audit 		
Conclusions:			
Action Items		Person Responsible	Deadline
✓			
Change to P+P?	Change to Handbook?	Notify public or schools?	

Agenda Item:	Development and Fundraising Committee Report	Presenter:	Kristi Ridd-Young
Documents:			
Discussion:	Development and Fundraising Committee Report Director of Development and Fundraising job description finalized. Working on interview process. US MERA Meeting Report Accreditation Commission for Midwifery Education (ACME) applies an equity and diversity tool to all of their standards. MEAC should consider using this tool to evaluate its own standards.		
Conclusions:			
Action Items		Person Responsible	Deadline

✓		
Change to P+P?	Change to Handbook?	Notify public or schools?

Agenda Item: Accreditation: Mercy in Action 2019-03-04 Monitoring Report	Presenter: Kristi Ridd-Young
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Documents: IBR Report

Discussion: Kristi Ridd-Young presented the IBR report. <ul style="list-style-type: none"> • All benchmarks Met • Elaboration on three benchmarks <ul style="list-style-type: none"> ○ II.E2 Met-1 with monitoring report ○ IV.D4 Met-1 with monitoring report ○ V.D1 Met-2 with instruction to submit NC-SARA decision when available <p>Board discussed IBR report.</p> <ul style="list-style-type: none"> • Discussion of IV.D4 <ul style="list-style-type: none"> ○ The institution did not address whether the process for providing students’ access to their financial records changed with the addition of distance education. Specifically, do students now access their financial records via an online student information system? If so, how? ○ IV.D4 does not deal with access to student financial records. Therefore, institution was not required to address such access in this monitoring report. ○ V.B1.c deals with access to student financial records. ○ In previous review, MEAC found V.B1 Met-2. ○ Modify benchmark score for IV.D4 from Met-1 with monitoring report to Met-2 with no additional reporting required.
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Conclusions: Heidi Fillmore moved to accept the IBR report, with modification from discussion. Cassandra Jah seconded the motion. Opposed: None. Recused: None. Abstained: None. Motion passes.

Action Items	Person Responsible	Deadline
✓ Notification to school	Rachael Bommarito	7/24/19
Change to P+P?	Change to Handbook?	Notify public or schools?

Agenda Item: Accreditation: National Midwifery Institute 2019-04-25 Monitoring Report	Presenter: Kristi Ridd-Young
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Documents: IBR Report

Discussion: Kristi Ridd-Young presented the IBR report and recommendations. <ul style="list-style-type: none"> • All benchmarks Met.
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<ul style="list-style-type: none"> • Specific discussion of benchmarks scored Met-1. <ul style="list-style-type: none"> ○ III.B3 Met-1 with monitoring report ○ III.D2 Met-1 with no additional reporting required. <p>Board discussed IBR report.</p>			
<p>Conclusions: Cassaundra Jah moved to accept the IBR report. Karen Ehrlich seconded the motion. Opposed: None. Recused: None. Abstained: None. Motion passes.</p>			
Action Items		Person Responsible	Deadline
✓ Notification to school		Jessica Kelly-Shaieb	7/24/19
Change to P+P?	Change to Handbook?	Notify public or schools?	

Agenda Item:	Accreditation: Florida School of Traditional Midwifery 2019-02-08 Compliance Report	Presenter:	Melissa Mayo
Documents:	IBR Report June 12, 2019 USDE letter to FSTM		
Discussion:	<p>Melissa Mayo presented the IBR report.</p> <ul style="list-style-type: none"> • All benchmarks Met. • Specific discussion of benchmarks scored Met-1. <ul style="list-style-type: none"> ○ III.A1 Met-1 no further monitoring required at this time ○ V.B2 Met-1 with monitoring report <p>Board discussed IBR report.</p> <ul style="list-style-type: none"> • Modify language for monitoring reporting requirement. 		
Conclusions:	<p>Cassaundra Jah moved to accept the IBR report, with modification from discussion. Heidi Fillmore seconded the motion. Opposed: None. Recused: None. Abstained: None. Motion passes.</p>		
Action Items		Person Responsible	Deadline
✓ Notification to school		Amari Fauna	7/24/19
Change to P+P?	Change to Handbook?	Notify public or schools?	