

MEAC Board of Directors Meeting						Date: April 10, 2019	
						Time Convened: 12pm Central	
						Time Adjourned: 2pm Central	
Type of Meeting: Call							
Attendees (Present Yes/No):							
Board Members							
Mariana Cerqueira	yes	Aimee Eden	no	Karen Ehrlich	yes	Andrea Maya Johnson	yes
Heidi Filmore	yes	Rachel Hargy	no	Cassandra Jah	no		
Melissa Mayo	yes	Safiya McCarter	yes	Kristi Ridd-Young	yes		
Administrative Staff							
Rachael Bommarito	yes	Amari Fauna	yes	Trixi Packmohr	yes	Jessica Kelly-Shaieb	yes
Guests: None							
Notes taken by: Rachael Bommarito							

Minutes

Agenda Item:	Executive Committee Summary	Presenter:	Kristi Ridd-Young Heidi Fillmore Trixi Packmohr
Documents:			
Discussion:	<p>Overview of Executive Committee (EC) Meeting</p> <ul style="list-style-type: none"> • April 3-4, 2019 in Chicago • EC members present: Cassandra Jah (phone), Kristi Ridd-Young, Heidi Fillmore, Melissa Mayo (phone) • Staff present: Trixi Packmohr, Amari Fauna, Rachael Bommarito <p>Topics Covered at Meeting</p> <p>Development and Fundraising Director for financial sustainability</p> <ul style="list-style-type: none"> • EC recommends that this position be added to the budget • Part-time • Work with outreach and development committee <p>Annual Report to Member Schools for fiscal transparency</p> <ul style="list-style-type: none"> • IRS form 990 publicly available • Goal: publish Annual Report in July <p>Board split concept (Heidi Fillmore)</p> <ul style="list-style-type: none"> • Units: Board of Reviewers (BOR), Governance Board (GB), Site Visitors • Executive Committee: Chair of BOR, Chair of GB, VP of Outreach and Development, Treasurer, Secretary • MEAC bylaws: Reviewed and edited • Staff oversight: BOR oversees Director of Accreditation, GB oversees Executive Director • Next steps: Bylaw changes to MEAC legal counsel, full Board, and Member schools. If approved, recruit GB and BOR members. 		

Invitation to Board members to attend Member School meeting		
<ul style="list-style-type: none"> • April 15, 2019 		
Conclusions:		
Action Items	Person Responsible	Deadline
✓		
Change to P+P?	Change to Handbook?	Notify public or schools?

Agenda Item: Identify Committees	Presenter: Kristi Ridd-Young Trixi Packmohr	
Documents:		
Discussion: Committees <ul style="list-style-type: none"> • Equity and Diversity • Standards (ad hoc) • CEU • Finance • Outreach and Development • Nominations • Executive <p style="text-align: center;">Board member committee distribution</p> <p style="text-align: center;">Call to join Nominations Committee</p>		
Conclusions:		
Action Items	Person Responsible	Deadline
✓ Invite Board members to join Nominations Committee	Board President, C. Jah Executive Director	
Change to P+P? no	Change to Handbook? no	Notify public or schools? no

Agenda Item: Consent Agenda	Presenter: Kristi Ridd-Young	
Documents: April 2019 School Status Report Budget vs Actual April and May 2019 IBR Assignments		
Discussion: None		
Conclusions: Heidi Fillmore moves to accept the consent agenda. Second: A. Maya Johnson Opposed: none Abstain: none Motion passes.		
Action Items	Person Responsible	Deadline
✓		
Change to P+P? no	Change to Handbook? no	Notify public or schools? no

Agenda Item:	Accreditation: SWTC 2019-03-08 Compliance Report	Presenter:	Melissa Mayo
Documents:	MEAC IBR Report: SWTC 2019-03-08 CR		
Discussion:	Melissa Mayo joins the meeting. Melissa Mayo presents IBR recommendations <ul style="list-style-type: none"> • Benchmark V.B1: Met-1 with no further monitoring reporting required. Program is expected to address weakness by next accreditation cycle. 		
Conclusions:	Karen Ehrlich moves to accept the IBR recommendation. Second: Heidi Fillmore Recused: none Abstain: none Opposed: none Motion passes.		
Action Items		Person Responsible	Deadline
✓ Notify institution of BOD decision		Jessica Kelly-Shaieb	04-25-19
Change to P+P? no	Change to Handbook? no	Notify public or schools? yes	

Agenda Item:	Accreditation: NCM 2019-03-04 Compliance Report	Presenter:	Heidi Fillmore
Documents:	MEAC IBR Report: NCM 2019-03-04 CR		
Discussion:	Heidi Fillmore presents IBR recommendations <ul style="list-style-type: none"> • Benchmark I.B1: Met-2 with no further monitoring reporting required. 		
Conclusions:	Karen Ehrlich moves to accept the IBR recommendation. Second: Kristi Ridd-Young Recused: Cassaundra Jah (not present at meeting) Abstain: none Opposed: none Motion passes.		
Action Items		Person Responsible	Deadline
✓ Notify institution of BOD decision		Jessica Kelly-Shaieb	04-25-19
Change to P+P? no	Change to Handbook? no	Notify public or schools? yes	