

<h1>MEAC Board of Directors Meeting</h1>	Date: February 13, 2019						
	Time Convened: 1:01pm EST						
	Time Adjourned: 3:11pm EST						
Type of Meeting: Conference Call							
Attendees (Present Yes/No):							
Board Members							
Mariana Cerqueira	Yes	Aimee Eden	Yes	Karen Ehrlich	Yes	Kristi Ridd-Young	Yes
Heidi Filmore	Yes	Rachel Hargy	Yes	Cassandra Jah	Yes	Maya Johnson	Yes
Melissa Mayo	Yes	Safiya McCarter	Yes				
Administrative Staff							
Rachael Bommarito	No	Amari Fauna	Yes	Trixi Packmohr	Yes	Jessica Kelly-Shai	Yes
Guests: April Kline, ARC member for FSTM Accreditation Decision							
Notes taken by: Jessica Kelly-Shaieb							

Minutes

Agenda Item:	Board Updates	Presenter:	Cassandra Jah, Trixi Packmohr, Heidi Filmore, Marianna Cerqueira, Amari Fauna
Documents:			
Discussion:			
<p>Standards Revisions (Heidi Fillmore). Moving along. Draft for institutional standards is finished and is under review for equity and distance education by Wendy Gordon, Kristy Effland, and Kristi Ridd-Young. Their comments have been incorporated. Considering incorporating institutional and programmatic standards into one document. Appears to be ahead of schedule; may be ready for vote on draft by spring.</p> <p>MAST Update (Trixi Packmohr). Interview with candidate who is eager to work with us. Need to vet contract for legal issues. Michelle Gober (sp), midwife who worked for MEAC 2006-2008 as CEU coordinator and admin assistant. Currently lives in Trinidad. Resume and materials are available to Board, if desired.</p> <p>Challenges of Today's Endowment Strategies (Marianna Cerqueira). Reviews highlights of webinar to improve fundraising through research of organizations, keeping details in database, making connections, and strategy. A shared folder will be created to share information.</p> <p>ARC Members. (Amari Fauna). MEAC needs volunteers, especially those with distance education experience, and asks others to spread the word. Board members express support for idea to require ARC volunteers from each accredited school as part of membership. Could consider exemption for very small schools.</p>			

Equity Committee (Cassandra Jah). Three proposals:
 1. Beyond Diversity: two-day workshop is \$15,000 for an organization
 2. Project X: 3 phases required. \$21,000 would cover all phases and a day of training. Can be tailored to needs based on pre-assessment. Familiar with MEAC based on prior work.
 3. Peoples' Institute. 3 days between \$14,000-16,000 depending on geographic location.
 Proposal is to use some of \$80,000 balance to bring training to member schools who wouldn't have access to equity training otherwise.
 Board members discuss proposal.

Conclusions:		
Action Items	Person Responsible	Deadline
✓		
Change to P+P ? No	Change to Handbook? No	Notify public or schools? No

Agenda Item: MEAC People, Vision, and History	Presenter: Maya Johnson	
Documents: Maya Presentation.ppt		
Discussion:		
Conclusions:		
Action Items	Person Responsible	Deadline
✓		
Change to P+P ? No	Change to Handbook? No	Notify public or schools? No

Agenda Item: Consent Agenda	Presenter: Cassandra Jah	
Documents: February 2019 School Status Report.pdf Feb and March 2019 Independent Board Review Assignments.pdf Budget v Actual Feb 2019.pdf 2019-01-16 BOD Minutes.docx 2018-10-09 BOD Minutes.docx		
Discussion: Motion: Cassandra Jah Second: Melissa Mayo No discussion No opposition		
Conclusions: Motion to approve Consent Agenda passes with no opposition.		
Action Items	Person Responsible	Deadline
✓		
Change to P+P ? No	Change to Handbook? No	Notify public or schools? No
Agenda Item: Accreditation Decision: FSTM Substantive Change regarding Additional Location	Presenter: April Kline (ARC), Kristi Ridd-Young (IBR)	

Documents:		
Discussion:		
<p>April Kline joins the call.</p> <p>Rachel Hargy leaves the call.</p> <p>Kristi summarizes FSTM application and process to approve second campus in FL that operates independently with shared administration.</p> <p>ARC and IBR recommend that MEAC approves FSTM additional campus and implementation of distance education with care to implement sufficient student services for the distance component as it grows. Some weaknesses identified will be addressed through the 2017-2019 reaccreditation review, the 2019-02-08 Compliance Report, as well as monitoring generated from this substantive change review.</p> <p>Board discusses recommendation and timeline for follow up reports.</p> <p>April Kline leaves the call.</p> <p>Motion: Karen Ehrlich Second: Cassaundra Jah No opposition Recused: Rachel Hargy Absent: Mariana Cerqueira</p>		
Conclusions:		
<p>Motion to accept recommendation of ARC to approve the location change and addition of distance education with 6-month monitoring report for all benchmarks related to additional location, and a 6-month monitoring report triggered when 30% of any one student's required credit comes from distance education passes without opposition.</p>		
Action Items	Person Responsible	Deadline
✓ Finalize report and cover letter; send to school	Amari Fauna	
Change to P+P ? No	Change to Handbook? No	Notify public or schools? Yes

Agenda Item:	Accreditation Decision: MLL 2018-12-08 CR	Presenter:	Rachel Hargy, Amari Fauna
Documents:	MLL 2018-12-08 CR ARC and IBR Report		
Discussion:	<p>Mariana Cerqueira leaves the call.</p> <p>Amari presents the timeline and recommendations from ARC and IBR. 2017 Annual Report Key Indicator 5 and Benchmark I.C2 found Not Met for programs A (16-month Midwifery Program) and C (Three-year midwifery</p>		

program), requiring an adverse action.
 Benchmark V.B2 found Met-2.
 Benchmark V.B4 found Met-2.

Board discusses adverse action options.

Motion: Cassaundra Jah
 Second: Karen Ehrlich
 No opposition
 Absent: Rachel Hargy
 Recused: Mariana Cerqueira

Conclusions: Motion to accept the ARC report and recommended scores as well as to accept the recommendation to suspend accreditation for programs A and C due to noncompliance. Passed without opposition.

Action Items		Person Responsible	Deadline
✓ Finalize report and cover letter; send to school		Amari Fauna	
Change to P+P ? No	Change to Handbook? No	Notify public or schools? Yes	

Agenda Item: Future Meeting Dates

Presenter:

Documents:

Discussion:

Board of Directors	Executive Committee
03/13/19	03/12/19
04/10/19	April Meeting TBD (ASPA 04/1 -4/2)
05/15/19	05/14/19
06/12/19	06/11/19
07/10/19	07/09/19

Conclusions:

Action Items		Person Responsible	Deadline
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	