

MEAC Board of Directors Meeting						Date: 08/22/2018	
						Time Convened: 12:01pm Central	
						Time Adjourned: 2:00pm Central	
Type of Meeting: Conference call with screenshare							
Attendees (Present Yes/No):							
Board Members							
Karen Ehrlich	yes	Courtney Everson	yes	Heidi Fillmore	yes	Henci Goer	yes
Rachel Hargy	yes	Cassaundra Jah	yes	Melissa Mayo	yes	Safiya McCarter	yes
Kristi Ridd-Young	yes	Aimee Eden	yes	Andrea Maya Johnson	yes	Mariana Cerqueira	yes
Administrative Staff							
Rachael Bommarito	yes	Amari Fauna	yes	Trixi Packmohr	no	Timberly Robinson	yes
Guests: None							
Notes taken by: Rachael Bommarito							

Minutes

Agenda Item:	Welcome new Board members	Presenter:	Kristi Ridd-Young
Documents:			
Discussion:	Aimee Eden, Andrea Maya Johnson, and Mariana Cerqueira are new Board members. They will not be voting today.		
Conclusions:			
	Action Items	Person Responsible	Deadline
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item:	Executive Committee Update	Presenter:	Kristi Ridd-Young
Documents:	Position Description: Vice President of Accreditation President-Elect Bylaws Language MEAC Accreditation Handbook, Section J MEAC Bylaws and Ethics		
Discussion:	Proposed bylaw changes <ul style="list-style-type: none"> • Vice President of Accreditation position description • Revisions to President-Elect description Additional discussion of bylaws as a whole <ul style="list-style-type: none"> • Gender-inclusive language • Policies and procedures for removing an officer/votes of no confidence 		
Conclusions:	Cassaundra Jah and Heidi Fillmore volunteer to continue revising bylaws, focusing on Vice President of Accreditation and President-Elect.		

Action Items	Person Responsible	Deadline
✓ Send bylaw revisions to Board of Directors for review	C Jah and H Fillmore	Goal: 8/27/18
✓ Board of Directors e-mail vote regarding whether to accept bylaw revisions	Timberly Robinson and Executive Committee	Goal: complete by 8/29/18
✓ Review and update bylaws re. <ul style="list-style-type: none"> ○ gender-inclusive language ○ policies and procedures for removing an officer/votes of no confidence 	Executive Committee	No deadline specified
Change to P+P?	Change to Handbook?	Notify public or schools?

Agenda Item: MEAC People, Places, & History	Presenter: Melissa Mayo	
Documents:		
Discussion:		
Conclusions: Presenter for September 2018 MEAC Board Meeting will be Aimee Eden.		
Action Items	Person Responsible	Deadline
✓		
Change to P+P ?	Change to Handbook?	Notify public or schools?

Agenda Item: Consent Agenda	Presenter: Kristi Ridd-Young	
Documents: Budget vs. Actual Report (July 2018) Cashflow Statement (July 2018) School Status Report (8/9/18) Board Meeting Minutes (7/19/18)		
Discussion: None		
Conclusions: Heidi Fillmore moves to accept the consent agenda. Karen Ehrlich seconds. Recused: none Abstains: none Opposed: none Motion passes.		
Action Items	Person Responsible	Deadline
✓		
Change to P+P ?	Change to Handbook?	Notify public or schools?

Agenda Item: Accreditation Decision: Birthwise Midwifery School monitoring report	Presenter: Rachel Hargy	
Documents: BMS 2018-04-13 MR Staff and IBR Report		

Discussion:	Rachel Hargy presents Independent Board Reviewer (IBR) recommendation regarding the following benchmark: <ul style="list-style-type: none"> I.B1: met-1 Board discusses.	
Conclusions:	Henci Goer moves to accept the IBR report with a score of met-1 with no further reporting for benchmark I.B1. Karen Ehrlich seconds. Recused: Heidi Fillmore and Melissa Mayo. Abstains: none Opposed: none Motion passes.	
	Action Items	Person Responsible Deadline
✓	Complete Board Report and notify school	Amari Fauna 9/5/18
Change to P+P ?	Change to Handbook?	Notify public or schools? Yes

Agenda Item:	Accreditation Decision: Nizhoni Institute of Midwifery monitoring report	Presenter:	Henci Goer
Documents:	NIZ 2018-05-21 MR Staff and IBR Report		
Discussion:	Henci Goer presents Independent Board Reviewer (IBR) recommendations regarding the following benchmarks: <ul style="list-style-type: none"> I.C5: met-1, no further reporting III.A5: not met, compliance report required V.C3: not met, compliance report required Board discusses.		
Conclusions:	Karen Ehrlich moves to accept the IBR report with benchmark scores of met-1 with no further reporting for I.C5 and not met with required compliance reports for III.A5 and V.C3. Safiya McCarter seconds. Karen Ehrlich amends motion to add compliance reports due 6 months from notification. Safiya accepts the amendment. Recused: none Abstains: none Opposed: none Motion passes.		
	Action Items	Person Responsible	Deadline
✓	Complete Board Report and notify school	Amari Fauna	9/5/18
✓	Consider revisions to “Understanding Benchmark Scores” section of Board Reports	Accreditation Coordinators	No deadline specified
Change to P+P ?	Change to Handbook?	Notify public or schools? yes	

Agenda Item: Executive Director Update	Presenter: Timberly Robinson		
Documents:			
Discussion:	Areas of development Executive Director will be focusing on this year		
	<ul style="list-style-type: none"> • Goal 1: Organizational Development <ul style="list-style-type: none"> ○ IBR assignments ○ Recruitment of Board and ARC members • Goal 2: Project Management <ul style="list-style-type: none"> ○ Software tools: ASANA and PAYCOR • Goal 3: Communication and Clarity <ul style="list-style-type: none"> ○ E-mail management ○ Identify and support staff and volunteers with disabilities • Goal 4: Knowledge development in areas of midwifery and accreditation <ul style="list-style-type: none"> ○ Increase knowledge in midwifery and accreditation 		
	MEAC Committees		
	<ul style="list-style-type: none"> • Standing <ul style="list-style-type: none"> ○ CEU ○ Finance ○ Nominations ○ Policies and Procedures/USDE Compliance • Not official (Board and staff engaged in committee-like work) <ul style="list-style-type: none"> ○ ACNM ○ AME liaison ○ FAM liaison ○ Mama Campaign ○ NARM liaison ○ MEAC staff meetings ○ US-MERA ○ US-MERA Equity Task Force • MEAC Executive Committee • MEAC Educational Standards Committee 		
	Other opportunities for Board member involvement		
	<ul style="list-style-type: none"> ○ Member School Meetings 		
Conclusions:	None		
	Action Items	Person Responsible	Deadline
	✓		
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Agenda Item: Staff update	Presenter: Amari Fauna		
Documents:			
Discussion:	<ul style="list-style-type: none"> • NMI site visit team: Amari Fauna (staff), Rachel Hargy and Megan Koontz (ARC members) • Commonsense Childbirth School of Midwifery: submitted SER 		

Conclusions: None		
Action Items	Person Responsible	Deadline
✓		
Change to P+P ?	Change to Handbook?	Notify public or schools?