

<b>MEAC Board of Directors Meeting</b>						<b>Date:</b> 2018-06-19	
						<b>Time Convened:</b> 12:05pm Central	
						<b>Time Adjourned:</b> 2:25pm Central	
						<b>Type of Meeting:</b> Conference call and online screen share	
<b>Attendees (Present Yes/No):</b>							
<b>Board Members</b>							
Karen Ehrlich	yes	Courtney Everson	yes	Heidi Fillmore	yes	Henci Goer	yes
Rachel Hargy	yes	Cassandra Jah	yes	Melissa Mayo	yes	Safiya McCarter	no
Kristi Ridd-Young	yes						
<b>Administrative Staff</b>							
Rachael Bommarito	yes	Amari Fauna	yes	Trixi Packmohr	yes	Timberly Robinson	yes
<b>Guests:</b> Justine Clegg, ARC for MIA substantive change							
<b>Notes taken by:</b> Rachael Bommarito							

**Minutes**

<b>Agenda Item:</b>	Accreditation: MIA 2017 Substantive Change (distance education, degree-granting)	<b>Presenter:</b>	Karen Ehrlich (IBR), Courtney Everson and Justine Clegg (ARC members)
<b>Documents:</b>	MIA 2017 Sub change ARC and IBR Report		
<b>Discussion:</b>	<p>K. Ehrlich presents IBR recommendation to approve substantive change application to add distance education and degree-granting status to the institution’s current grant of accreditation.</p> <p>Kristi Ridd-Young joins Board meeting.</p> <p>Discussion regarding follow-up reporting:</p> <ul style="list-style-type: none"> <li>• Is follow-up reporting indicated?</li> <li>• If so, what type of reporting is appropriate?</li> <li>• If so, what is an appropriate due date?</li> </ul> <p>Justine Clegg, ARC member, departs meeting.</p>		
<b>Conclusions:</b>	<p>Henci Goer moves to accept the ARC and IBR recommendation to approve substantive changes with the addition of monitoring reporting due 6 months after implementation of substantive changes. Details of monitoring reporting to follow.</p> <p>Karen Ehrlich seconds.</p> <p>Recused: None. Abstains: None. Opposed: None Motion passes.</p>		

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
<ul style="list-style-type: none"> <li>✓ MEAC staff notify institution of board decision</li> <li>✓ MEAC staff coordinate with ARC and IBR regarding details of required monitoring reporting.</li> </ul>	Amari Fauna Amari Fauna	2018-06-26
Change to P+P? no	Change to Handbook? no	Notify public or schools? yes

<b>Agenda Item:</b>	Accreditation: MIA Compliance Report 2018-09-27	<b>Presenter:</b>	Melissa Mayo (IBR)
<b>Documents:</b>	MIA 2018-09-27 CR ARC and IBR Report		
<b>Discussion:</b>	<p>Karen Ehrlich departs meeting.</p> <p>Melissa Mayo presents IBR recommendation to find benchmark V.D3 Met-2 with no additional reporting required.</p>		
<b>Conclusions:</b>	<p>Kristi Ridd-Young moves to accept ARC and IBR recommendations.</p> <p>Melissa Mayo seconds.</p> <p>Recused: None. Abstains: None. Opposed: None. Motion passes.</p>		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>	
✓ MEAC staff notify institution of board decision.	Amari Fauna	2018-07-05	
Change to P+P? no	Change to Handbook? no	Notify public or schools? yes	

<b>Agenda Item:</b>	MEAC People, Vision, and History	<b>Presenter:</b>	Amari Fauna
<b>Documents:</b>			
<b>Discussion:</b>			
<b>Conclusions:</b>	Presenter at next Board meeting: Safiya McCarter.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>	
✓			
Change to P+P? no	Change to Handbook? no	Notify public or schools? no	

<b>Agenda Item:</b>	Consent Agenda	<b>Presenter:</b>	Kristi Ridd-Young
<b>Documents:</b>	2018-06-11 School Status Report 2018-05-15 BOD Meeting Minutes 2018-01-18 BOD Meeting Minutes		
<b>Discussion:</b>	Henci Goer asks whether action items from January 18, 2018 Board Meeting were followed up on. Staff response: Yes.		
<b>Conclusions:</b>	<p>Rachel Hargy moves to accept the consent agenda.</p> <p>Kristi Ridd-Young seconds.</p> <p>Recused: None. Abstains: None</p>		

Opposed: None. Motion passes.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓		
Change to P+P? no	Change to Handbook? no	Notify public or schools? no

<b>Agenda Item:</b>	MEAC Board Candidates Update	<b>Presenter:</b>	Timberly Robinson
<b>Documents:</b>			
<b>Discussion:</b>	Timberly Robinson lists the three candidates for the MEAC Board of Directors and describes the timeline for submission of MEAC nomination form and biography as well as ballot, election, and orientation processes.		
<b>Conclusions:</b>			
	<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓	Implement the Board Buddy program with new Board members	Kristi Ridd-Young and Timberly Robinson	
Change to P+P? no	Change to Handbook? no	Notify public or schools? no	

<b>Agenda Item:</b>	Executive Committee Update	<b>Presenter:</b>	Timberly Robinson and Kristi Ridd-Young
<b>Documents:</b>			
<b>Discussion:</b>	<p>Kristi Ridd-Young informs Board members about two agenda items from May 2018 in-person Executive Committee meeting:</p> <ul style="list-style-type: none"> <li>• MEAC strategic plan</li> <li>• Goals and priorities that came out of NACIQI report and hearing</li> </ul> <p>Kristi Ridd-Young and Timberly Robinson present agency self-evaluation regarding administration and accreditation operations priority areas identified following NACIQI report-writing.</p>		
<b>Conclusions:</b>			
	<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓	Include updates on MEAC strategic plan on future Board Governance meetings	Kristi Ridd-Young and Timberly Robinson	
✓	Include updates on goals and priorities that came out of NACIQI report and hearing on future Board Governance meetings		
Change to P+P? no	Change to Handbook? no	Notify public or schools? no	

<b>Agenda Item:</b>	Executive Director Update	<b>Presenter:</b>	Timberly Robinson, Rachael Bommarito, Amari Fauna
<b>Documents:</b>			
<b>Discussion:</b>	<p>School status report (T. Robinson)</p> <ul style="list-style-type: none"> <li>• Need for additional ARC members</li> </ul>		

Current schools update: high-level overview (T. Robinson)

Applicant schools update:

- College of Traditional Midwifery (CTM) (R. Bommarito)
  - Board discusses CTM request for extension.
- Commonsense Childbirth School of Midwifery (CCSM) (A. Fauna)
  - Board discusses timeline for Part II: SER submission.
  - Board discusses its prior guidance to school.

IBR vacancies

**Conclusions:** Kristi Ridd-Young moves to direct CTM to withdraw initial application for accreditation and resubmit at a later date.

Kristi Ridd-Young withdraws the motion.

Courtney Everson moves that MEAC send a letter to CTM indicating that the agency's policies and procedures do not allow for extensions of this length. MEAC recommends that CTM withdraw application for initial accreditation without penalty. If the institution chooses not to withdraw, MEAC P&P regarding extensions and fees will apply.

Henci Goer seconds.

Recused: None.  
Abstains: None.  
Opposed: None.  
Motion passes.

Kristi Ridd-Young moves that MEAC allow CCSM to submit its Part II: Self-Evaluation Report as planned on July 19, 2018. If CCSM misses July 19, 2018 deadline, MEAC P&P regarding extensions and fees will apply.

Melissa Mayo seconds.

Recused: None.  
Abstains: None.  
Opposed: None.  
Motion passes.

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ Add to P&P committee list of possible revisions/updates: voluntary and involuntary withdrawal of application for initial accreditation	Amari Fauna	
✓ Add to P&P committee list of possible revisions/updates: extensions and fees (after two	Amari Fauna	

extensions, how long does MEAC assess late fees?)		
Change to P+P? no	Change to Handbook? no	Notify public or schools? no