

MEAC Member Schools Meeting	Date: May 2, 2018						
	Time Convened: 1:00pm Central						
	Time Adjourned: 2:20pm Central						
Type of Meeting: conference call with screen share							
Attendees (Present Yes/No):							
MEAC Member Schools							
Bastyr Department of Midwifery							
• Marissa Ohoyo, Program Supervisor							
Birthingway College of Midwifery							
• Tiffany Harrison-Taylor, Administrative Programs Coordinator							
Birthwise Midwifery School							
• Heidi Fillmore, Executive Director							
Florida School of Traditional Midwifery							
• Susan Nelson, Executive Director				• Rachel Hargy, Financial Aid & Regulatory Director			
Maternidad La Luz							
• No representative present.							
Mercy in Action College of Midwifery							
• Vicki Penwell, Executive Director				• Kristen Benoit, Academic Director			
Midwives College of Utah							
• Kristi Ridd-Young, President				• Courtney Everson, Graduate Dean			
National College of Midwifery							
• Marcy Andrew, President				• Clorinda Romero, Chief Operations Officer			
National Midwifery Institute							
• Emily Bissonnette, Associate Administrator							
Nizhoni Institution of Midwifery							
• Claudia Breglia, Executive Director							
Southwest Wisconsin Technical College							
• No representative present.							
MEAC Board Members							
Karen Ehrlich	no	Courtney Everson	yes	Heidi Fillmore	yes	Henci Goer	no
Rachel Hargy	yes	Cassaundra Jah	no	Melissa Mayo	no	Safiya McCarter	no
Kristi Ridd-Young	yes						
MEAC Administrative Staff							
Rachael Bommarito	yes	Amari Fauna	yes	Trixi Packmohr	no	Timberly Robinson	yes
Guests: None							
Notes taken by: Rachael Bommarito							

Minutes

Agenda Item: Call to order and roll call	Presenter: Kristi Ridd-Young, MEAC Board Interim President	
Documents:		
Discussion: Kristi welcomes member schools to meeting. Rachael Bommarito takes roll call, including member schools, MEAC Board members, and MEAC staff.		
Conclusions:		
Action Items	Person Responsible	Deadline
✓		
Change to P+P ?	Change to Handbook?	Notify public or schools?

Agenda Item:	Introduction to MEAC Board/Staff	Presenter:	Timberly Robinson, MEAC Executive Director
Documents:	Slide presentation with photos of all MEAC Board and Staff members		
Discussion:	Timberly names each Board and staff member along with her title. Timberly also provides an update on 2017-2018 changes to the Board of Directors as well as a description of the Board composition (e.g., how many Board members from various member schools).		
Conclusions:			
	Action Items	Person Responsible	Deadline
	✓		
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item:	NACIQI Update	Presenter:	Kristi Ridd-Young, MEAC Board Interim President
Documents:			
Discussion:	In 2017, MEAC submitted a compliance report to the U.S. Department of Education (USDE). At the February 2018 meeting of the National Advisory Committee on Institutional Quality and Integrity (NACIQI), MEAC was on the consent agenda. MEAC was well-prepared to testify, but was not called on to do so. MEAC was re-recognized by the Secretary of USDE as a national accrediting agency.		
Conclusions:			
	Action Items	Person Responsible	Deadline
	✓		
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item:	Call for Volunteers (ARC)	Presenter:	Kristi Ridd-Young, MEAC Board Interim President
Documents:			
Discussion:	Call for member school peer volunteers. MEAC is recruiting Accreditation Review Committee members.		
Conclusions:			
	Action Items	Person Responsible	Deadline
	✓		
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item:	2017 Annual Report: New Data Tool Form	Presenter:	Timberly Robinson, MEAC Executive Director
Documents:			
Discussion:	Timberly provides an overview of the 2017 Annual Report Key Indicators and data submission forms.		

Timberly reviews:

- Key Indicators that apply to entities with institutional accreditation and those with programmatic accreditation, specifically regarding fiscal and enrollment growth indicators.
- New Tool 1: Final Submission SCR, relevant to enrollment, retention, and completion.
- New Tool 2: Final Submission GP, relevant to graduate placement.

Conclusions:

Action Items		Person Responsible	Deadline
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item: Question and Answer Period	Presenter:
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Documents:

Discussion: Member school representatives ask questions about 2017 Annual Report and new data submission forms. MEAC staff and Board members answer questions.

Questions address:

- Fiscal vs. calendar year
- Retention calculations
- Completion calculations
- Definition of transfers
- Part-time and full-time status
- Normal stated time to completion

Conclusions: MEAC staff will compile a question and answer document and send it out to member schools as a follow-up to this meeting.

Action Items		Person Responsible	Deadline
✓ Compile Q&A document		Accreditation	
✓ E-mail Q&A document to member school representatives		Coordinators	
Change to P+P ?	Change to Handbook?	Notify public or schools?	