

MEAC Board of Directors Meeting				Date: 2018-04-19			
				Time convened: 1:00pm Eastern			
				Time adjourned: 3:40pm Eastern			
Type of Meeting: Call							
Attendees (Present Yes/No):							
Board Members							
Karen Ehrlich	Yes	Courtney Everson	Yes	Heidi Fillmore	Yes	Henci Goer	Yes
Rachel Hargy	Yes	Cassandra Jah	Yes	Melissa Mayo	No	Safiya McCarter	No
Kristi Ridd-Young	Yes						
Administrative Staff							
Rachael Bommarito	Yes	Amari Fauna	Yes	Trixi Packmohr	No	Timberly Robinson	No
Guests: None							
Notes taken by: Rachael Bommarito							

Minutes

Agenda Item: New Executive Committee Officers	Presenter: Kristi Ridd-Young		
Documents:			
Discussion: Election outcome. Melissa Mayo elected treasurer, term begins fall 2018. Rachel Hargy will complete 2016-2018 term as Interim Secretary.			
Conclusions:			
Action Items		Person Responsible	Deadline
✓ Notify MEAC member schools of new Board members and Executive Committee Officers		Timberly Robinson	
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item: Consent Agenda	Presenter: Kristi Ridd-Young		
Documents: 3a. Cashflow Statements 2017-2018 3b. Schools Status Report 3c. Board Meeting Minutes 2018-03-20			
Discussion:			
Conclusions: Cassandra Jah moves to accept the consent agenda. Kristi Ridd-Young seconds. Abstain: None. Opposed: None. Motion passes.			
Action Items		Person Responsible	Deadline
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item: National Midwifery Institute SER Review	Presenter: Amari Fauna, Courtney Everson		
Documents: 4a. NMI SER ARC and IBR Report 4a. NMI SER Staff Summary			
Discussion: Rachel Hargy joins the meeting. Amari Fauna provides background on this report.			

Courtney Everson presents recommendations from MEAC legal counsel. Courtney will forward recommendations regarding medium- to long-term projects to MEAC Executive Committee and staff (e.g., updates to MEAC Accreditation Handbook, including Section D: Process and Section G: Policies and Procedures).

Discussion of possible member school meeting to provide additional education to MEAC-accredited entities regarding MEAC's obligations to USDE.

Henci Goer moves to accept NMI's SER with grave reservations and to task the ARC with formulating an additional information request.

Karen Ehrlich seconds.

Henci Goer withdraws motion.

Karen Ehrlich accepts the withdrawal.

Conclusions: Courtney Everson moves to decline the ARC recommendation to reject NMI's SER.
Heidi Fillmore seconds.
Recused: None. Abstains: 1 Opposed: None.

Action Items	Person Responsible	Deadline
<ul style="list-style-type: none"> ✓ NMI notified of Board's decision ✓ SER review continues according to MEAC's standard procedures, but on an expedited timeline ✓ Summary of recommendations from legal counsel to MEAC Executive Committee and staff regarding updates to MEAC Accreditation Handbook, specifically Sections D and G. 	<p>Amari Fauna Amari Fauna Courtney Everson</p>	<p>May 3, 2018</p>
Change to P+P ? no	Change to Handbook? no	Notify public or schools? yes

Agenda Item: MLL CR 2018-03-01	Presenter: Henci Goer
Documents: 4c. MLL 2018-03-01 CR ARC and IBR Report	
Discussion: Henci Goer provides overview of MLL submission and presents ARC and IBR recommendation to find benchmark I.C2 Not Met.	
<p>Conclusions: Kristi Ridd-Young moves to accept the IBR recommendation to find benchmark I.C2 Not Met. Karen Ehrlich seconds. Recused: None. Abstains: 1 Opposed: None. Motion passes.</p> <p>Discussion of good cause extension: Upon submission of the compliance report, it became clear that the school confused this compliance report with a separate monitoring report. That was clarified by MEAC staff. At that point, the school expressed misunderstanding on the benchmark I.C2</p>	

methodology and needed actions for compliance. MEAC staff worked verbally and in writing to clarify points of miscommunication. However, the ECD had already arrived; as such, the MEAC Board of Directors is considering a brief good cause extension to ensure the school has an opportunity to respond accordingly to the benchmark findings, following clarification from MEAC staff.

Heidi Fillmore moves to issue a good cause extension for 2 weeks from date of notification for MLL to submit an improvement plan.

Karen Ehrlich seconds.

Heidi Fillmore amends the motion to issue a good cause extension for 30 days from date of notification for MLL to submit an improvement plan.

Karen Ehrlich accepts the change

Recused: None. Abstains: None. Oppose: None.

Motion passes.

Action Items		Person Responsible	Deadline
✓ Notification to school		Amari Fauna	May 3, 2018
Change to P+P ? no	Change to Handbook? No	Notify public or schools? yes	

Agenda Item:	MLL MR 2018-01-03	Presenter:	Amari Fauna
Documents:	4b. MLL 2018-01-03 MR Staff and IBR Report		
Discussion:	Board members Kristi Ridd-Young and Cassandra Jah depart meeting.		
	Amari Fauna reads the IBR recommendation to find benchmark IV.B2 Met-1 with continued monitoring and benchmark IV.B4 Met-1 with no additional monitoring required.		
Conclusions:	Heidi Fillmore moves to accept the IBR recommendation to find benchmark IV.B2 Met-1 with continued monitoring. Rachel Hargy seconds. Recused: None. Abstains: None. Opposed: 2. Motion passes.		
	Monitoring report due 60 days from notification.		
	Henci Goer moves to accept the IBR recommendation to find benchmark IV.B4 Met-1 with no additional monitoring required. Heidi Fillmore seconds. Recused: None. Abstains: None. Opposed: None. Motion passes.		
Action Items		Person Responsible	Deadline
✓ Notification to school		Amari Fauna	May 3, 2018
Change to P+P ? no	Change to Handbook? no	Notify public or schools? yes	

Agenda Item:	NIZ MR 2018-02-21	Presenter:	Courtney Everson
Documents:	4d. NIZ 2018-02-21 MR Staff and IBR Report		

Discussion:	Courtney Everson presents IBR recommendation to find benchmark IV.D6 Met-2.		
Conclusions:	Karen Ehrlich moves to accept the IBR recommendation to find benchmark IV.D6 Met-2. Henci Goer seconds. Recused: None. Abstains: None. Opposed: None. Motion passes.		
Action Items		Person Responsible	Deadline
✓	Notification to school	Amari Fauna	May 3, 2018
Change to P+P ? no	Change to Handbook? no	Notify public or schools? yes	

Agenda Item:	Executive Director Report	Presenter:	none
Documents:			
Discussion:	Executive Director Report was sent to Board members via e-mail. Discussion: Board members request information about the following in upcoming ED Reports: updates on what is happening in the agency and Executive Committee (e.g., an update on research into whether Board members who serve as ARC members should be recused from voting on accreditation decisions).		
Conclusions:			
Action Items		Person Responsible	Deadline
✓	Provide requested updates in future Executive Director Reports	Timberly Robinson	
Change to P+P ? no	Change to Handbook? no	Notify public or schools? no	