

MEAC Board of Directors Meeting	Date: 2018-03-19						
	Time Convened: 1:05						
	Time Adjourned: 2:29pm						
Type of Meeting ie. In Person, Call							
Attendees (Present Yes/No): 11							
Board Members							
		Karen Ehrlich	Yes	Courtney Everson	Yes	Heidi Fillmore	Yes
Henci Goer	Yes	Rachel Hargy	Yes	Cassandra Jah	Yes	Melissa Mayo	Yes
Safiya McCarter	Yes	Kristi- Ridd-Young	Yes				
Administrative Staff							
Rachael Bommarito	No	Amari Fauna	No	Trixi Packmohr	Yes	Timberly Robinson	Yes
Guests:							
Notes taken by: Timberly Robinson							

Minutes

Agenda Item:	Call to Order	Presenter:	Kristi Ridd-Young
Documents:			
Discussion:	Attendance		
Conclusions:			
	Action Items	Person Responsible	Deadline
✓			
Change to P+P ? no	Change to Handbook? no	Notify public or schools? no	

Agenda Item:	Opening remarks	Presenter:	Courtney Everson
Documents:			
Discussion:	Topics: mission, quality improvement, stakeholders embracing change, striving for excellence in midwifery.		
Conclusions:			
	Action Items	Person Responsible	Deadline
✓			
Change to P+P ?no	Change to Handbook? no	Notify public or schools? no	

Agenda Item:	Defining Governance	Presenter:	Timberly Robinson
Documents:			
Discussion:	Topics: <ul style="list-style-type: none"> • Comparison of midwifery and medical model (Henci Goer) • More autonomy, responsive system in being proactive (K. Ridd-Young) • Structure of organization: the process in which agency operates (Heidi Fillmore) 		

Conclusions:		
Action Items	Person Responsible	Deadline
✓		
Change to P+P ? no	Change to Handbook? no	Notify public or schools? no

Agenda Item: MEAC Accountability/ Strategic Goals	Presenter: Timberly Robinson
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Documents:

Discussion: Topics: <ul style="list-style-type: none"> • USDE, schools, students (Karen Ehrlich) • Transparency, end-users access to website (Courtney Everson) • Other agencies maintain reports on website (Heidi Fillmore) • Internal communications (Henci Goer)

Conclusions:

Action Items	Person Responsible	Deadline
✓		
Change to P+P ? no	Change to Handbook? no	Notify public or schools? no

Agenda Item: CEU Background	Presenter: Trixi Packmohr
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Documents:

Discussion:

Conclusions:

Action Items	Person Responsible	Deadline
✓		
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Agenda Item: Remove paragraph below Fee Table	Presenter: Trixi Packmohr
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Documents: CEU Guidelines: <i>Contact Hour Application Fees, p. 6</i>
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Discussion: <ul style="list-style-type: none"> • Why was fee table associated with registration? (Melissa Mayo) • Attempting not to overprice other agencies. (Kristi Ridd-Young) • Would it be more expensive for MANA conference? (Heidi Fillmore) • Keep structure, place a cap. (Melissa Mayo) Courtney Everson agrees. • Should there be a 4th column extending relationship to support other Allied Midwifery Organizations (AMO) including: NARM, MANA, NACPM? (C. Everson) • Revise every hour over 8 (change) to 20. Why is corporation different? (Karen Ehrlich) • How does MEAC compare to other agencies? (Heidi Fillmore) • MEAC budgets five to eight hours for CEU labor. (Timberly Robinson) • Is MEAC making money due to labor? (Henci Goer)
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<ul style="list-style-type: none"> • Compare CEU net earnings to labor. (Cassandra Jah) • Standard cost of labor, is there a method to streamline? (Melissa Mayo) • Fee to labor, consider comparing fee to time to process (i.e. per session application). Heidi Fillmore • Confusion in reading fee table / economic sustainability and public relations 			
Conclusions: Need current research conducted by small work group to answer questions: <ol style="list-style-type: none"> 1. What is the fee structure? 2. What is the cost of processing? 3. Add number of hours on application for CEU. 4. Special taskforce includes: Karen, Trixi, Melissa, and Tara. Directives given by K. Ridd-Young			
Action Items		Person Responsible	Deadline
✓ Report findings at next Governance meeting.		Trixi Packmohr	6/26/18
Change to P+P ?	Change to Handbook? no	Notify public or schools? no	

Agenda Item: CEU Courses and Organization	Presenter: Karen Ehrlich		
Documents:			
Discussion: Topics: <ul style="list-style-type: none"> • <i>Course: NRP (Neonatal Resuscitation)</i> • <i>Course: ALSO (Advanced Life Support Obstetrics)</i> • <i>Organization: Evidence-Based Practice</i> <p>If certification required for license, agency gives CEU for areas that fit in NRB & ALSO (Kristi Ridd-Young)</p> <p>Does MEAC Board grant permission to change language? (Karen Ehrlich)</p>			
Conclusions: Kristi Ridd-Young (Interim President) and Heidi Fillmore (VP of Accreditation) responded yes to granting permission for change in language.			
Action Items		Person Responsible	Deadline
✓ Language will be presented at next Governance meeting.		Karen Ehrlich	6/26/18
Change to P+P ?	Change to Handbook?	Notify public or schools?	

Agenda Item: Volunteer (CPM) to Serve on CEU Committee	Presenter: Kristi Ridd-Young		
Documents:			
Discussion:			
Conclusions:			
Action Items		Person Responsible	Deadline

<ul style="list-style-type: none"> ○ CEU Committee meets to resolve areas of focus ○ Present for board vote at next Governance meeting. ○ 		
✓		
Change to P+P ?	Change to Handbook?	Notify public or schools?

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Documents:			
Discussion:			
Conclusions:			
Action Items		Person Responsible	Deadline
✓			
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