

MEAC Board of Directors Meeting		Date: 02/20/18	
		Time Convened: 1003 PST	
		Time Adjourned: 1217 PST	
		Type of Meeting: Call	
Attendees (Present Yes/No):			
Board Members			
Karen Ehrlich	Yes	Courtney Everson	Yes
Rachel Hargy	Yes	Cassandra Jah	Yes
Kristi Ridd-Young	Yes		
Administrative Staff			
Rachael Bommarito	Yes	Amari Fauna	Yes
		Trixi Packmohr	No
		Timberly Robinson	Yes
Guests:			
Notes taken by: Amari Fauna			

Minutes

Agenda Item: NACIQI Update	Presenter: Kristi Ridd-Young and Courtney Everson		
Documents:			
Discussion: Kristi and Courtney review the outcomes of the NACIQI hearing and their recommendations for the Board and for MEAC moving forward.			
Conclusions:			
Action Items		Person Responsible	Deadline
✓			
Change to P+P ? No	Change to Handbook? No	Notify public or schools? No	

Agenda Item: Consent Agenda	Presenter: Krist Ridd-Young		
Documents: Budget vs Actual (FY 2017-18), Cashflow Statement (FY 2017-18), School Status Report, Board Meeting Minutes (10/17/17, 10/30/17, 10/31/17, 11/01/17)			
Discussion: Henci notes with concern that there are several schools on the School Status Report with delayed projects due to needed Board Reviewers.			
Conclusions: Karen Ehrlich moves to accept the consent agenda. Rachel Hargy seconds.			
Abstains: none. Opposes: none. Motion passes.			
Action Items		Person Responsible	Deadline
✓			
Change to P+P ? No	Change to Handbook? No	Notify public or schools? No	

Agenda Item: Accreditation: NCM MR 2017-12-08 (II.C1)	Presenter: Rachel Hargy and Henci Goer		
Documents: NCM MR 2017-12-08 Staff and IBR Report			
Discussion: Cassandra Jah recuses herself and exits the call.			
IBR recommends a score of Met-1 with no additional reporting at this time.			

Rachel and Henci introduce the identified weaknesses.

Board discusses. Rachel Bommarito provides history of Benchmark reporting for the school.

Heidi Fillmore moves to require a Monitoring Report that will require completion of the Curriculum Checklist of Essential Competencies Worksheet with only summative assessment provided, and a flash audit of 5 competencies within corresponding syllabi.

Rachel Hargy seconds the motion.

Board discusses further in regard to scoring and ability to score at this time. Heidi withdraws the motion. Rachel agrees to the withdrawal.

Conclusions: The Board agrees that additional information is required before a decision can be made. Board tasks IBR with requesting additional information from the school, which may include:

- Requesting that the school submit the Curriculum Checklist of Essential Competencies with only summative assessment provided in Column 3.
- Addressing questions identified by IBR regarding specific competencies.
- Noting that a flash audit of curriculum and competencies may be conducted.

Action Items	Person Responsible	Deadline
✓ Schedule IBR call to formulate AIR.	Rachael Bommarito	
Change to P+P ? No	Change to Handbook? No	Notify public or schools? Yes

Agenda Item: Accreditation: NCM Substantive Change (Distance Education)	Presenter: Heidi Fillmore	
Documents:		
Discussion: Heidi introduces the Substantive Change, ARC recommendation to defer the application, and the IBR recommendation to deny the application. Heidi details the rationale for the denial. Board discusses.		
Conclusions: Karen Ehrlich moves to accept the IBR recommendation to deny the application with explanation to the school. Rachel Hargy seconds. Recusals: noted. Abstains: none. Opposes: none. Motion passes.		
Action Items	Person Responsible	Deadline

✓ Prepare final Board Report to notify the school.	Rachael Bommarito.	
Change to P+P ? No	Change to Handbook? No	Notify public or schools? Yes

Agenda Item: Accreditation: NCM Probationary Status	Presenter: Rachael Bommarito
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Documents: Staff Memo

Discussion:	<p>Rachael provides history on MEAC’s 2016 decision to grant NCM reaccreditation with probation and provides status of all Benchmarks found Not-Met or Met-1 during the reaccreditation process. All Benchmarks found Not-Met during reaccreditation have since been found met.</p> <p>The Board discusses removing probationary status from NCM’s grant of accreditation. Board notes that removal of probation is not the same as a commendation on the school’s quality, merely an indication that the school has done the remediation needed to be found in compliance.</p> <p>Aside: Board discusses broader level MEAC policy and procedure regarding <i>probation</i> and <i>show cause</i> in light of observations MEAC representatives made at NACIQI about how other agency use these mechanisms. MEAC Board commits to reviewing Show Cause policy and procedure.</p>
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Conclusions:	<p>Karen Ehrlich motions to remove the probationary status from NCM’s current grant of accreditation. Henci Goer seconds.</p> <p>Recusals: noted. Abstains: none. Opposes: none. Motion passes.</p>
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Action Items	Person Responsible	Deadline
<ul style="list-style-type: none"> ✓ Explore Show Cause PnP (III.J.2, pg 37) to ensure it is robust. ✓ Add Show Cause to Board decision making tree/options for action. ✓ Send Scoring Rubric and decision making tree with materials for every meeting in which there are accreditation decisions being made. ✓ Notify school and update certificate of accreditation. 	Rachael Bommarito	

Change to P+P ? ??	Change to Handbook? No	Notify public or schools? Yes
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Agenda Item: Executive Director Update	Presenter: Timberly Robinson
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Documents:

Discussion:	<p>Cassandra Jah returns to the call.</p> <p>Timberly notes that for the MIA Sub Change there are IBR’s needed. Karen Ehrlich volunteers to serve as a Board Reviewer. Kristi Ridd-Young will serve as an additional Board with expertise in Degree-granting and Distance Education for specific questions that arise from the review.</p>
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Conclusions:		
Action Items	Person Responsible	Deadline
✓ Send out MIA Sub Change review materials to IBR.	Amari Fauna	Done
Change to P+P ? No	Change to Handbook? No	Notify public or schools? No