

MEAC Board of Directors Meeting	Date: 2017-10-17						
	Time Convened: 1pm EDT Time Adjourned: 3:35pm EDT						
	Type of Meeting Screen share:Join.me Audio: conference call						
Attendees (Present Yes/No):							
Board Members							
Abigail Aiyepola	No	Karen Ehrlich	Yes	Courtney Everson	Yes	Heidi Fillmore	No
Henci Goer	Yes	Rachel Hargy	Yes	Cassandra Jah	Yes	Safiya McCarter	No
Kristi Ridd-Young	Yes	Ana Vollmar	No				
Note: Rachel Hargy was present for part of the meeting, but experienced technical difficulties with the conference line and screen share. While she did listen to part of the meeting, she did not vote on any agenda items.							
Administrative Staff							
Rachael Bommarito	Yes	Amari Fauna	No	Trixi Packmohr	No	Timberly Robinson	Yes
Guests: Marissa Ohoyo and Diane Holzer, BCM ARC members							
Notes taken by: Rachael Bommarito							

Minutes

Agenda Item:	Brief overview	Presenter:	Rachael Bommarito
Documents:	2017-10-17 BCM Reaccreditation Decision_PowerPoint		
Discussion:	<p>Introduce Accreditation Review Committee (ARC) members, Marissa Ohoyo and Diane Holzer.</p> <p>Introduce Independent Board Reviewers (IBRs), Karen Ehrlich and Heidi Fillmore.</p> <p>Overview of ARC process.</p> <p>Overview of IBR process, including options for IBR recommendation: accept ARC report as written, accept ARC report after changes are made, not accept ARC report, pose questions to Board.</p> <p>List documents Board members should have available for next agenda item.</p> <p>Henci: School submission, site visit materials, and ARC report available three weeks in advance of Board meeting. IBR recommendation available one day before meeting. Henci requests that IBR recommendations be provided to Board members at least one week before meetings. Not having the IBR report interferes with Henci’s ability to exercise due diligence.</p>		
Conclusions:	Useful introduction of evaluators and overview of MEAC reaccreditation process. When possible, disseminate IBR recommendation to Board at least one week before Board meeting.		
	Action Items	Person Responsible	Deadline
✓			

MEAC Board of Directors Meeting Minutes, October 17, 2017

Change to P+P ?	Change to Handbook?	Notify public or schools?
Agenda Item:	IBR Recommendation	Presenter: Karen Ehrlich
Documents:	2017-10-17 BCM Reaccreditation Decision_PowerPoint 2017-10-16 BCM RA IBR Recommendation 2017-09-22 BCM RA ARC Final Report	
Discussion:	<p>1. Independent Board Reviewer, Karen Ehrlich, presents IBR recommendation to MEAC Board of Directors.</p> <p>IBR recommendation: Accept ARC report after changes are made.</p> <p>IBR recommends changes for 8 benchmarks: I.C2: change benchmark score from TBD to Met-2 II.A3: remove monitoring report II.C1: remove monitoring report III.B4: change benchmark score from Not Met to Met-1 w/ monitoring report IV.C1: remove monitoring report IV.C3: remove monitoring report IV.C4: remove monitoring report VI.A1: change from Met-2 to Met-1</p> <p>2. Board discusses each benchmark listed above as well as benchmark I.C1. Asks questions of ARC, IBR, and MEAC staff.</p> <p>I.C1 and I.C2: Based on Dr. Courtney Everson’s research, MEAC must use 2013 benchmark language (not 2017 revised benchmark language) to evaluate BCM reaccreditation materials. See previous e-mail communication with USDE Analyst, Rachael Shultz.</p> <p>II.A3 and II.C1: Given weaknesses present, are monitoring reports indicated?</p> <p>III.B4: Did the school provide a description/copy of training contents and/or materials? Did school provide evidence that faculty attended training?</p> <p>IV.C1, IV.C3, IV.C4: Given weaknesses present, are monitoring reports indicated? Multiple ways to conduct ongoing review of clinical sites. Does not have to be in-person site visits, but school must demonstrate process for regular review of sites’ suitability for student learning.</p> <p>VI.A1: School does not provide all student services listed in benchmark. Discussion benchmark language: “provide access to ,” not “provide”</p> <p>3. ARC members thanked for their service and dismissed.</p>	

4. Board discusses benchmark scoring and reporting requirements.

I.C1: Met-2 based on 2013 MEAC Standards (not 2017 Revised Benchmark). Staff confirm based on previous e-mail communication with USDE Analyst, R Shultz.

I.C2: Met-2 based on 2013 MEAC Standards (not 2017 Revised Benchmark). See Board Report regarding BCM compliance report 2017-02-20. Staff confirm based on previous e-mail communication with USDE Analyst, R Shultz.

II.A3: Met-1 with Monitoring Report 2 recommended by ARC. Eliminate Monitoring Report 1 recommended by ARC and change due date to 6 months from notification.

II.C1: Met-1 with Monitoring Report 2 recommended by ARC. Eliminate Monitoring Report 1 recommended by ARC and change due date to 6 months from notification.

III.B4: Met-1 with Monitoring Report due one year from notification. Provide copy of training materials and evidence of attendance by faculty.

IV.C1: Met-1 with Monitoring Report 2 recommended by ARC. Eliminate Monitoring Report 1 recommended by ARC and change due date to one year from notification. For bullet point 2 of Monitoring Report requirements, allow submission of de-identified and/or aggregate data.

IV.C3: Met-1 with Monitoring Report 2 recommended by ARC. Eliminate Monitoring Report 1 recommended by ARC and change due date to one year from notification.

IV.C4: Met-1 with Monitoring Report 2 recommended by ARC. Eliminate Monitoring Report 1 recommended by ARC and change due date to one year from notification.

VI.A1: Met-2.

Conclusions: Henci Goer moves that the Board accept the ARC recommendation with changes to benchmark scoring and reporting requirements discussed by the Board (above).
 Second: Karen Ehrlich.
 Abstain: None.
 Opposed: None.

Action Items	Person Responsible	Deadline
✓ Notify school and other parties (e.g., Secretary of Education, state licensing or authorizing agencies, accrediting agencies, the public) of decision	Rachael Bommarito (primary responsibility), Timberly Robinson, Trixi Packmohr	10/31/2017
Change to P+P ? No	Change to Handbook? No	Notify public or schools? Yes