

<b>MEAC Board of Directors Meeting</b>	<b>Date:</b> October 22, 2015
	<b>Time Convened:</b> 9:00 am
	<b>Time Adjourned:</b> 4:00 pm
	<b>Type of Meeting:</b> In Person
<b>Attendees:</b>	Board members: Abigail Aiyepola, Sora Colvin, Karen Ehrlich, Andrea Ferroni, Heidi Fillmore, Henci Goer, Stephanie Mills (by phone), Nichole Reding, Kristi Ridd-Young, Ana Vollmar  Staff: Sandra Bitonti Stewart, Tracy Vilella Gartenmann, Karin Borgerson, Julia Reid
<b>Absent:</b>	Cassaundra Jah (all day). Afternoon absences: Sandra Bitonti Stewart, Karen Ehrlich, Stephanie Mills
<b>Notes taken by:</b>	Tracy Vilella Gartenmann, Julia Reid, Karin Borgerson

### *Minutes*

<b>Agenda Item:</b>	ED Observation Follow-up	<b>Presenter:</b>	Tracy
<b>Documents:</b>	n/a		
<b>Discussion:</b>	<p>Board continues discussion of annual reports.</p> <p>Karin shares a summary of her conversation with MEAC's attorney Elise Scanton with the Board. Elise advises the Board to be mindful of due process to the institutions/programs, and recommends requesting a meeting with USDE to discuss exact compliance concerns and recommendations for remediating concerns. Elise also recommends developing additional Board training.</p> <p>Elise suggests the Board release all Annual Report Final Reports to institutions/programs at the same time.</p> <p>Abigail moves to suspend all further discussion on accreditation activities and table decisions. Second: Henci. Board discusses motion. Abigail withdraws motion.</p>		
<b>Conclusions:</b>	<p>Motion to clarify Policy and Procedure language around late or incomplete submissions from institutions/programs: Sora Colvin. Second: Abigail Aiyepola. Opposed: None. Abstained: None. Recused: None. Absent: Cassaundra Jah. Motion passes.</p> <p>Motion to 1) finish the Annual Reports discussion, but to suspend action, 2) schedule a meeting between MEAC counsel and USDE, and 3) hold a Commission meeting as</p>		

<p>soon as possible following that meeting to finalize accreditation decisions. described above: Abigail Aiyepola. Second: Henci Goer. Opposed: None. Abstained: None. Recused: None. Absent: Cassandra Jah. Motion passes.</p> <p>Motion to exempt BUDM Substantive Change from tabling of all accreditation decisions: Henci Goer. Second: Sora Colvin. Absent: Cassandra Jah. Recused: Abigail Aiyepola. One abstention. Motion passes.</p>		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ Staff to convene P&P Committee Meeting to address incomplete or late submissions.	Karin	TBD
Change to P+P ? X	Change to Handbook? X	Notify public or schools? X

<b>Agenda Item:</b> Visioning 2020	<b>Presenter:</b> Sandra
<b>Documents:</b> n/a	
<b>Discussion:</b> Cancelled	
<b>Conclusions:</b> n/a	
<b>Action Items</b>	<b>Person Responsible</b> <b>Deadline</b>
✓ n/a	

<b>Agenda Item:</b> Governance	<b>Presenter:</b> Nichole
<b>Documents:</b> None.	
<b>Discussion:</b> Nichole presents recommendations for changes to Executive Committee (EC) Vice President from one to two positions, with distinct responsibilities for outreach and accreditation work.	
<p>The Board conducts nominations for EC as follows:</p> <ul style="list-style-type: none"> <li>- President: Nichole Reding</li> <li>- VP Outreach: Kristi Ridd-Young</li> <li>- VP Accreditation/Standards: Heidi Fillmore</li> <li>- Secretary: Ana Vollmar</li> <li>- Treasurer: Stephanie Mills</li> </ul> <p>Board members request EC meeting dates/times be shared with all. Board discusses future meeting dates. Schedules meeting 01/29/2015. Later dates TBD.</p>	
<b>Conclusions:</b> Motion to elect the Executive Committee as stated above: Henci Goer. Second: Sora Colvin. Absent: Cassandra Jah. Abstain: Abigail Aiyepola, Karen Ehrlich. Motion passes.	
<b>Action Items</b>	<b>Person Responsible</b> <b>Deadline</b>
✓ Revise Board election bylaws to clarify voting for Executive Committee	Tracy      TBD
✓ Schedule 2015 Board Meetings	Tracy      TBD

<b>Agenda Item:</b> Improving MEAC Outcomes and Strategic Planning/Prioritization	<b>Presenter:</b> Tracy/Nichole	
<b>Documents:</b> MEAC Prioritization documents		
<b>Discussion:</b> Tracy introduces goals for this process and new ranking charts tools.		
<b>Conclusions:</b> None.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ BOD complete and return for tabulation and next steps	BOD/Tracy	11/09/2015