

<b>MEAC Board of Directors Meeting</b>	<b>Date:</b> October 20, 2015
	<b>Time Convened:</b> 9:00 am
	<b>Time Adjourned:</b> 5:00 pm
	<b>Type of Meeting:</b> In Person
<b>Attendees:</b>	Board members: Abigail Aiyepola, Sora Colvin, Karen Ehrlich, Andrea Ferroni, Heidi Fillmore, Henci Goer, Cassandra Jah, Stephanie Mills, Nichole Reding, Kristi Ridd-Young, Ana Vollmar  Staff: Sandra Bitonti Stewart, Tracy Vilella Gartenmann, Karin Borgerson, Julia Reid
<b>Absent:</b>	None
<b>Notes taken by:</b>	Tracy Vilella Gartenmann, Julia Reid, Karin Borgerson

### *Minutes*

<b>Agenda Item:</b>	Consent Agenda	<b>Presenter:</b>	Kristi
<b>Documents:</b>	Minutes BOD Meeting 2015-09-24; School Status Report 2015-10-05; 2015-10-05 Profit and Loss v Budget; 2015-10-05 Balance Sheet.		
<b>Discussion:</b>	<p>Kristi describes items on consent agenda.</p> <p>Board discusses current staff capacity and needs. Will address further in strategic planning.</p> <p>Request for additional Board training on reading financial statements.</p>		
<b>Conclusions:</b>	Motion to accept Consent Agenda: Sora Colvin. Second: Nichole Reding. Approve: All. Opposed: None. Abstain: None. Recused: None.		
	<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓	Staff to develop training for ARC and BOD	Karin and Julia	January 2016
✓	Address staffing resource gaps	Tracy	With Strategic Planning

<b>Agenda Item:</b>	Degree Qualifications Profile/Degree Granting	<b>Presenter:</b>	Ana
<b>Documents:</b>	Revising MEAC Degree Standards_LookingAhead; Ana_Degree Level Differences Chart; Ana_DQPexcerpt; Ana_MEAC Scope and Degree Granting Standards		
<b>Discussion:</b>	<p>Ana presents on Degree Qualifications Profile and draws links to how this work may improve MEAC standards and align degrees across MEAC institutions.</p> <p>Board discusses terms “direct-entry” and “entry level”. MEAC glossary addresses direct-entry but not entry level. May be opportunity for clarification.</p> <p>Board discusses need for improved degree standards, especially as more schools</p>		

consider adding direct assessment programs. Agreement that degrees should be comparable across institutions.

Ana recommends considering this work during revision of degree-granting standards.

**Conclusions:** None.

<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ Staff to clarify “direct-entry” on MEAC Website FAQs	Julia	01/2016
✓ Staff to conduct additional research on degree-granting standards (including faculty, preceptor criteria) and prepare findings for next Standards revision process.	Karin	TBD
✓ Staff to add information about Lumina Foundation Technical Assistant Trainer to next Member School Meeting agenda.	Karin/Tracy	TBD

<b>Agenda Item:</b> US MERA Update and Planning for 2016 and Beyond	<b>Presenter:</b> Kristi and Abigail	
<b>Documents:</b> Equity Taskforce Standing Rules of Procedure; US MERA Workgroup Committee Rosters-2015-09-29; Kristi V3 2015 US MERA Powerpoint		
<b>Discussion:</b> Kristi presents on history and future of US MERA, including representation of MEAC in committees.  Request for volunteers to serve on Equity Task Force and Infrastructure Task Force.		
<b>Conclusions:</b> None		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ Board to complete US MERA Goal Structure Worksheet	Board Members	10/22/2015

<b>Agenda Item:</b> MEAC Standards in relation to NARM eligibility requirements	<b>Presenter:</b> Sandra	
<b>Documents:</b> Dear Member School Letter #14; Email from Sarah Kraft of Birth Institute re NARM Eligibility Changes; MEAC Responsibility in Relation to NARM Eligibility Requirements_Background; NARM Clinical Requirements Chart; NARM Eligibility Changes_Timeline of Events; The Value of a National Credential_Myers Ciecko.		
<b>Discussion:</b> Sandra reviews history of liaison work between MEAC and NARM, and NARM clinical experiences policy change.  New NARM policies (10 US births) go into effect January 1, 2016. MEAC has notified schools via Member School Letter and will monitor compliance.  Board discusses MEAC responsibilities related to NARM policy changes, and current compliance monitoring timeline.		

Karen raises concerns with MEAC mission statement. Board will discuss at a later date TBD.		
<b>Conclusions:</b> Motion to change compliance monitoring date to March 31, 2017 (2016 Annual Report due date): Stephanie Mills. Second: Karen Ehrlich. Approve: Abigail Aiyepola, Andrea Ferroni, Henci Goer, Nichole Reding, Ana Vollmar. Opposed: Heidi Fillmore. Abstain: Sora Colvin, Kristi Ridd-Young. Recused: Cassaundra Jah.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Staff to send new Member School Letter	Karin (with Henci)	01/2016
Hold liaison meeting with NARM	MEAC/NARM Liaison Committee	01/2016

<b>Agenda Item:</b> Maximum timeframe for completing program	<b>Presenter:</b> Karin	
<b>Documents:</b> None (Powerpoint Presentation)		
<b>Discussion:</b> Karin reviews current MEAC Substantive Change Policy and Procedure. Presents proposal to include policy and procedures about reporting minor changes.  Board discusses staff recommendations to policy and procedure. Recommends bringing this to Policy and Procedure Committee for further work.		
<b>Conclusions:</b> None.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
P&P Committee to review and propose updates to Substantive Change Policy and Procedure	Policy and Procedure Committee	01/2016

<b>Agenda Item:</b> MEAC Standards: OOC Clinical Training	<b>Presenters:</b> Heidi and Sora	
<b>Documents:</b> OOC Clinical Site Standards Revision_v1; HEIDI Identified Concerns with Clinical Training		
<b>Discussion:</b> Heidi and Sora present proposed updates to MEAC Standards/Benchmarks on clinical training sites.  Board discusses proposed updates and revises draft.		
<b>Conclusions:</b> None.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Compile and share BOD edits to proposed changes.	Heidi and Sora	01/2016