

<b>MEAC Board of Directors Meeting</b>	<b>Date:</b> 8/13/15
	<b>Time Convened:</b> 12:05 pm EST
	<b>Time Adjourned:</b> 2:07 pm EST
	<b>Type of Meeting:</b> Teleconference
<b>Attendees:</b>	Board members: Abigail Aiyepola, Sora Colvin, Nellie Eshleman, Andrea Ferroni, Heidi Fillmore, Henci Goer, Stephanie Mills, Nichole Reding, Kristi Ridd-Young Staff: Sandra Bitonti Stewart, Karin Borgerson, Julia Reid, Jessica Kelly-Shaieb
<b>Absent:</b>	Ana Vollmar
<b>Notes taken by:</b>	Julia Reid

### *Minutes*

<b>Agenda Item:</b>	Consent Agenda	<b>Presenter:</b>	Kristi
<b>Documents:</b>	2015-06-01 BOD Meeting minutes DRAFT; School Status Report_2015-08-06		
<b>Discussion:</b>	<p>Kristi describes items on consent agenda.</p> <p>No additional comments or questions.</p> <p>Sandra updates School Status Report: Mercy in Action Self-Evaluation Report submitted 08/11/2015.</p>		
<b>Conclusions:</b>	Motion to accept consent agenda: Nichole Reding. Second: Stephanie Mills, Opposed: None. Abstain: None.		
	<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	

<b>Agenda Item:</b>	Executive Director Search Committee Report	<b>Presenter:</b>	Kristi/Nichole
<b>Documents:</b>	2015_08_12 ED Search Committee Report to the MEAC Board of Directors		
<b>Discussion:</b>	<p>Kristi summarizes ED Search Committee process. Notes competencies and scoring process used in review.</p> <p>Committee reached final decision on 08/12/2015 to recommend Tracy Vilella Gartenmann for incoming Executive Director.</p> <p>Kristi opens to more discussion and questions. Search Committee addresses training and orientation of incoming ED.</p>		
<b>Conclusions:</b>	Motion to accept recommendation: Stephanie Mills. Second: Nellie Eshlemann. Abstain: None. Opposed: None.		

Action Items		Person Responsible	Deadline
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	

<b>Agenda Item:</b>	Nominations Committee Report	<b>Presenter:</b>	Sandra
<b>Documents:</b>	None		
<b>Discussion:</b>	Sandra provides background on current Nominations Committee work. Poses question: should BOD size expand to 12 given that we have two very strong candidates?  Board discusses benefits and disadvantages of larger Board size, and asks questions about policies and procedures. Sandra reviews budgetary impact of adding additional Board members.  Board raises additional questions and concerns about expanding the BOD to full capacity of 13.		
<b>Conclusions:</b>	Motion to expand Board size to 12 with up to three nominees: Nichole Reding. Second: Heidi Fillmore. Abstain: None. Opposed: Sora Colvin, Henci Goer.		
Action Items		Person Responsible	Deadline
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	

<b>Agenda Item:</b>	Accreditation Activity	<b>Presenter:</b>	Jessica
<b>Documents:</b>	2015-08 MLL ARC Recommendation to Defer Vote		
<b>Discussion:</b>	Jessica reviews staff request for Maternidad La Luz deferral and MLL current status.		
<b>Conclusions:</b>	Motion to accept MLL deferment recommendation: Henci Goer. Second: Kristi Ridd-Young. Recusal: None. Abstain: None. Opposed: None.		
Action Items		Person Responsible	Deadline
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	

<b>Agenda Item:</b>	Accreditation Activity	<b>Presenter:</b>	Jessica
<b>Documents:</b>	2015-07 NMI 3-31 IR ARC Report final		
<b>Discussion:</b>	Sora reviews NMI Interim Report. No disagreements between ARC recommendations and IBR reviews. Find: <ul style="list-style-type: none"> <li>• I.B1 Met-1.</li> <li>• I.C1 Not Met.</li> </ul>		

<ul style="list-style-type: none"> <li>• I.C2 Met.</li> <li>• II.D3 Not Met.</li> </ul> <p>Require additional interim reports for benchmarks found “Not Met”.</p>			
<b>Conclusions:</b> Motion to accept ARC recommendation for NMI Interim Report: Nichole Reding. Second: Stephanie Mills. Recusals: None. Abstain: None. Opposed: None.			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	
<b>Agenda Item:</b>	Policies and Procedures: Probation	<b>Presenter:</b>	Karin
<b>Documents:</b>	5 MEAC Policies and Procedures_Accreditation Handbook_2015_05_with proposed edits July 2015_final for board; 5 P&P Committee Report and Decision making guide for MEAC Board_final		
<b>Discussion:</b>	<p>Karin presents proposed changes to Policy and Procedures related to Probation Status.</p> <p>Goal of changes:</p> <ul style="list-style-type: none"> <li>• Determine who MEAC must notify in case of probation; when they must be notified; what needs to be included in notification.</li> <li>• Clarify the choices the BOD has in decision-making during accreditation processes.</li> <li>• Include probation as a tool to expand spectrum of options BOD can use in making decisions.</li> <li>• Clarify “Adverse Action”.</li> </ul> <p>Recommendation to provide ARC and member school training on decision-making options.</p>		
<b>Conclusions:</b> Motion to accept Policy and Procedure changes: Nichole Reding. Second: Henci Goer. Abstain: None. Opposed: None.			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
✓ Staff to update P&P/handbook on website and prepare training materials for board/ARCs and schools			ASAP
Change to P+P ? <b>YES</b>	Change to Handbook?	Notify public or schools? <b>YES</b>	

<b>Agenda Item:</b>	2020 Strategic Plan – Prioritization and Planning	<b>Presenter:</b>	Sandra
<b>Documents:</b>	6 Prioritizing and Planning 2015-2020; 6 Project_Prioritization_Guide_v_1		
<b>Discussion:</b>	<p>Sandra presents new MEAC approach for strategic planning process. Discusses known high priority projects and requests additional thoughts from BOD and staff by 09/08/2015.</p> <p>Requests volunteers for developing criteria and rating scale for prioritizing</p>		

projects.		
<b>Conclusions:</b>		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
✓ BOD to submit additional ideas for priority items.	Board Members	9/8/2015
Change to P+P ?	Change to Handbook?	Notify public or schools?

<b>Agenda Item:</b>	Upcoming Meeting Dates	<b>Presenter:</b>	Sandra
<b>Documents:</b>			
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Member School Annual Meeting: Monday, September 21, 2015 1:00 – 2:00 pm EST</li> <li>• <b>Board Meeting:</b> September 24, 2015 12:00 – 2:00 pm EST</li> <li>• AME Educator’s Day – MANA Preconference day – Albuquerque, NM October 15, 2105</li> <li>• MANA Convention: Albuquerque, October 15-18, 2015</li> <li>• MEAC Clinical Training Task Force: Albuquerque, NM October 15, 2015 (5:00 – 8:00 pm)</li> <li>• <b>Fall in-person Board meeting:</b> Bosque Retreat Center, Albuquerque NM October 20-22, 2015 (travel days: October 19 and 23)</li> </ul>		
<b>Conclusions:</b>			
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>	
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	

<b>Additional Issues Raised:</b>	NARM Changes to Certification Requirements	<b>Presenter:</b>	Sora
<b>Documents:</b>			
<b>Discussion:</b>	Sora raises concerns about NARM implementation of policy changes and impact on MEAC students. Board discusses relationship of NARM and MEAC requirements, and differing agency responsibilities for implementing changes.		
<b>Conclusions:</b>			
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>	
✓			
Change to P+P ?	Change to Handbook?	Notify public or schools?	