

MEAC Member Schools Meeting	Date: September 24, 2014
	Time: Convened 12:00 PM EDT Adjourned 1:37 PM EDT
	Type of Meeting: Teleconference
Attendees:	Member school representatives: BUDM: Suzy Myers, Mary Yglesia*, Marissa Ohoyo BCM: Amari Fauna FSTM: Diane Garrison, Kate Ellison, Stacy Walden MCU: Kristi Ridd-Young*, Sarah Carter NCM: Jenny West NMI: Shannon Anton NIZ: Marla Hicks SWTC: Sheri DeVries Staff: Sandra Bitonti Stewart, Karin Borgerson, Jessica Kelly-Shaieb *Indicates MEAC board member
Absent: BMS,MLL	
Notes taken by:	Karin Borgerson

Minutes

Agenda Item:	Welcome and introductions	Presenter:	Kristi Ridd-Young
Documents:			
Discussion:	<p>BUDM: Challenges—just began our class of 2017—just had first week on campus. We didn’t have as robust an application pool as we have had in the past, so I’m wondering if other programs are also experiencing that in terms of who’s applying.</p> <p>Opportunities: Bastyr University has submitted to regional accreditor to do 4 quarter MA in Maternal Health Systems targeted at CPMs who want a master’s degree relevant to field, non-clinical degree for education, policy, research. Not accredited yet, so no official info yet.</p> <p>MCU: For 3 semesters in a row, largest number of applicants that we’ve had to turn down—hard to turn people away—figure out how tighten up processes, also telling those who were not eligible, what they could do to get ready in the future.</p> <p>Opportunity: New MEAC curriculum checklist—looking at how we will incorporate all of that in our curriculum—we’ll need to add credits to program.</p> <p>BCM: Both: Moving offices, library, staff, classrooms. Staffing changes. New people with new ideas.</p> <p>FSTM: Enrollment: Stacy Walden, clinical director-has started meetings of all clinical directors—suggesting that we do that for the Executive Directors/Program Directors as well. Exciting: We’re located in a historic Victorian building—recently took over the whole building and use the whole thing for our school. Just started a</p>		

new class. A couple of people appointed to committees—Stacey Walden on AME board. Nellie Eschelman to MEAC board. Diane—new ARC member, joined MEAC finance committee.

NIZ: Moved our site—newer building, students love it. Added an administrative person to staff. Seen an increase in interest in CA for MW education—had a large number of applicants—we’ve decided to review admissions criteria to ensure they are solid. Wonderful growing pains.

NCM: We have moved—finally feel settled into new office space. Removing the hard deadline for taking NARM exam—noticed a lot of “I’m not quite ready yet”—does this create drawn-out finishes? Is this a novelty issue, or a new trend?

NMI: Regular enrollment—16 new students. NARM requirements change at end of 2014—students looking to graduate this year ahead of that. In CA, the challenge that we’ve been offering since 2006 will no longer be honored by Medical Board—new proposal in 2015—last chance for those in CA to come through current challenge process. Lots more flexibility with new NARM electronic testing. People are having a good experience with electronic exam.

SWTC: Opportunity & challenge: MEAC accreditation.

Conclusions:

Action Items	Person Responsible	Deadline
✓		

Agenda Item: Results of MEAC Board Election/Introductions	Presenter: Sandra Stewart
--	----------------------------------

Documents:

Discussion: Sent info on these recently—Abigail and Nellie. Kathryn and Jeanne have stepped down at the end of their terms. Excited about new energy, while sad to see leaders go.

Nellie: comes with a really unique set of skills as a business manager—focus on Standard V.

Abigail: Graduate of Bastyr. Trained in certificate/ND program—double lens across both disciplines. Has not sat NARM exam yet. Currently practicing specialized in menopause issues. Came to us through ACCAHC. Thinks a lot about how can we be less siloed across education.

Conclusions:

Action Items	Person Responsible	Deadline
✓		

Agenda Item: Update on state authorization	Presenter: Jessica Kelly-Shaieb
---	--

Documents:	2014_09 Seven Key Takeaways from the State Authorization Webcasts.pdf		
Discussion:	<ul style="list-style-type: none"> • Jessica presented the key takeaways. • You must be compliant with all applicable state laws. • Reciprocity is our friend. • Good training materials available on the members-only area of website 		
Conclusions:			
	Action Items	Person Responsible	Deadline
✓			

Agenda Item:	Finance report	Presenter:	Mary Yglesia
Documents:	2014_09_15 MEAC Balance Sheet.pdf 2014_09_15 MEAC Profit and Loss Report.pdf		
Discussion:	Mary presented P&L, balance sheet. <ul style="list-style-type: none"> • Able to budget more accurately this year because of change to March reporting. • Question re: sustaining fees for next year—we don't typically publish rates until the Finance Committee has more data and board approves budget—usually February/March. Historical perspective—since 2010, we've increased fees at 5% rate. Looked at reduction in increase this year, but we couldn't make ends meet, especially with travel expenses increasing. 5% is probably a safe bet for next year's increase. • With more accredited schools, burden will be more broadly shared. • Presented updated Balance Sheet as of 9/22/2014 (updated from the 9/15 version distributed by email). Board designated-reserve is rainy-day fund that would cover ~3 months of expenses. USDE directed us to create it; board voted to increase it. 		
Conclusions:			
	Action Items	Person Responsible	Deadline
✓			

Agenda Item:	NARM report	Presenter:	Sandra Stewart
Documents:			
Discussion:	<p>We have a liaison committee that meets as-needed for relationship-building, clarification of questions around policies. Next meeting 10/6/2014. Questions coming in about upcoming deadline. Encourage all member schools to questions to Sandra by email.</p> <p>Also, communicate directly with NARM applications office. MEAC addresses overarching policy issues, but cannot resolve each individual school issue.</p> <p>Sandra spent 1.5 days with NARM applications office in August.</p> <p>10/25 meeting: informal gathering at MANA conference to meet in person—just after lunch during awards ceremony. Location TBD. Email Sandra to RSVP.</p>		

Conclusions:		
Action Items	Person Responsible	Deadline
✓ Email questions re: NARM deadline to Sandra	Member schools	10/2/2014
✓ Email RSVP for MANA meeting w/ NARM applications office	Member schools	10/20/2014

Agenda Item: Presentation: Direct Assessment/Competency Based Education	Presenter: Sandra Stewart	
Documents:	2014_09_CBE and DA_MEAC Member Schools.pdf	
Discussion:	Sandra delivered presentation. Sandra will send a reading list.	
Conclusions:		
Action Items	Person Responsible	Deadline
✓ Send reading list to member schools	Sandra Stewart	