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| **MEAC Board of Directors Meeting** | | | | | | **Date: May 6, 2013** | |
| **Time Convened: 12:07pm**  **Adjourned:**  **1:50pm** | |
| **Type of Meeting:**  **Teleconference** | |
| **Attendees:** | | Board members: Andrea Ferroni, Henci Goer, Kristi Ridd-Young, Kathryn Montgomery, Jeanne Madrid, Mary Yglesia, Nichole Reding  Staff: Sandra Bitonti Stewart, Jessica Kelly-Shaieb, Karin Borgerson | | | | | |
| **Absent:** | |  | | | | | |
| **Notes taken by:** | | Jessica Kelly-Shaieb | | | | | |
| ***Minutes*** | | | | | | | |
| **Agenda Item:** | Accreditation Activity - MCU Title IV substantive change application | | | **Presenter:** | | Karin Borgerson | |
| **Documents:** | 2013-04 ARC Report on MCU Sub Change Title IV | | | | | | |
| **Discussion:** | Kristi Ridd-Young steps off of call due to conflict of interest.  Karin introduces the ARC Report for a Substantive Change to add Title IV to MCU’s program.  Andrea and Kathryn, as independent board reviewers, present their analyses and guide the Board discussion. Required training is well-documented, but the Board agrees with the ARC recommendation that a more detailed job description be submitted for the staff administrator of the financial aid program. BOD agrees that an updated, more comprehensive Policies and Procedures be required subsequent to the additional training MCU has received from the Department of Education.  Kristi Ridd-Young rejoins call. | | | | | | |
| **Conclusions:** | Motion to accept ARC report with changes and interim report: Nichole Reding. Second: Jeanne Madrid. Opposed: None. | | | | | | |
| **Action Items** | | | | **Person Responsible** | | | **Deadline** |
| * Prepare the final board report and mail to school | | | | Karin/Sandra | | | May 13, 2013 |
| Change to P+P ? | | | Change to Handbook? | | Notify public or schools? | | |

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| **Agenda Item:** | Accreditation Activity - FSTM Financial Concerns | | **Presenter:** | | Jessica Kelly-Shaieb | |
| **Documents:** | FSTM Report to MEAC Board of Directors | | | | | |
| **Discussion:** | Jessica and Sandra present history and issue of FSTM’s financial situation to the Board. | | | | | |
| **Conclusions:** |  | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
| * Staff to provide follow-up report to Board on status of situation | | | Jessica/Sandra | | | May 20, 2013 |
| Change to P+P ? | | Change to Handbook? | | Notify public or schools? | | |

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| **Agenda Item:** | Minutes | | **Presenter:** | | Kristi Ridd-Young | |
| **Documents:** | 2013\_03-11\_Board\_Minutes\_DRAFT  2013\_04\_05 Minutes Executive Committee\_final  2013\_04\_06 Minutes Executive Committee\_final | | | | | |
| **Discussion:** | Motion to approve MEAC BOD minutes from March 11, 2013: Henci Goer. Second: Andrea Ferroni. Opposed: None. Abstain: None.  Sandra notes to Board that Executive Committee minutes are available for reference. | | | | | |
| **Conclusions:** |  | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
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| Change to P+P ? | | Change to Handbook? | | Notify public or schools? | | |

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| **Agenda Item:** | Finance | | **Presenter:** | | Mary Yglesia | |
| **Documents:** | FY 2013-14 Budget v.5 | | | | | |
| **Discussion:** | Mary presents draft budget to Board. Highlights staff bonus and wages lines, increase in revenue from accreditation fees and a related increase in site visit expenses, outreach activity for US-MERA and ACCAHC and Board member travel. Mary notes a projected deficit due to investments in organization’s infrastructure (increasing staff and technology capacity) followed by surpluses in future years and invites Board to discuss.  Sandra shares complication of not knowing actual revenue projections until annual reports are submitted on July 1, which is also the first day of the new fiscal year. Board asks Sandra to research possibility of changing the fiscal year.  Mary invites the Board’s comments and questions between today and the June 6, 2013 Board meeting when the Board will be asked to approve the proposed budget. | | | | | |
| **Conclusions:** |  | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
| * Research possibility of changing MEAC fiscal year from July 1-June 30 to January 1 – Dec. 30. | | | Sandra | | | June 6, 2013 |
| Change to P+P ? | | Change to Handbook? | | Notify public or schools? | | |

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| **Agenda Item:** | Outreach and Collaboration Reports and Next Steps | | **Presenter:** | | Kristi Ridd-Young; Nichole Reding | |
| **Documents:** | 2013\_05\_01 US MERA April 2013 Retreat Report\_final  2013\_04\_30 Report to MEAC Board on AMO Collaboration Meetings | | | | | |
| **Discussion:** | Kristi shared feedback on the professionalism of MEAC representatives at AMO meetings.  Kristi presents the proposed next steps for collaboration work as described in the reports.  Discussion about ongoing collaboration work of the AMOs. In-person meeting being planned for Wednesday, October 23rd in Portland, OR just after the MEAC Board Meeting. All Board members invited to participate.  Nichole presents the US MERA meeting highlights. Nichole and Sandra review the next steps for the collaboration. Nichole asks the Board to endorse the following consensus statements:   * We affirm the value of a unified midwifery profession. * We affirm the value of multiple educational pathways to midwifery certification. * We support the principles and values on which the International Confederation of Midwives (ICM) standards for education, regulation and professional associations for midwifery are built. * We encourage didactic and clinical education opportunities across midwifery credentials. * We will explore creative collaborative models and possible reciprocities that support education, regulation and professional associations to strengthen midwifery in the U.S. * We support opportunities to validate innovative education and assessment models for midwifery. * We commit to working toward decriminalization of nationally certified midwives and support the expansion of midwifery licensure in the U.S. * We will convene a facilitated US MERA meeting in person annually, when feasible, to strengthen and unify midwifery in the U.S. and further a priority agenda for alignment with ICM values and principles for education, regulation and association.   Assuming that all organizations endorse the statements this week, all seven organizations are planning to send press release on Monday, May 13, 2013. | | | | | |
| **Conclusions:** | Motion to endorse US MERA Consensus Statements: Nichole. Second: Jeanne. Opposed: None. Abstain: None. | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
| * Notify US MERA Planning Team that MEAC Board has endorsed the statements * Send press release to member schools, volunteers and supporters | | | Sandra | | | 5/7/2013  5/13/2013 |
| Change to P+P ? | | Change to Handbook? | | Notify public or schools? | | |

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| **Agenda Item:** | Upcoming Board Meetings | | **Presenter:** | | Sandra Bitonti Stewart | |
| **Documents:** |  | | | | | |
| **Discussion:** | Board June 6, 2013, 12:00 – 2:00 pm EST (Adopt Standards and Approve FY 2013-14 Budget)  Member Schools Meeting June 10, 2013 1:00 – 3:00 pm EST  Board July 8, 2013, 12:00 - 1:30 pm EST  Board August 1, 2013, 12:00 -1:30 pm EST  Board September 9, 2013, 12:00 - 1:30 pm EST  Board fall in-person meeting, Portland, OR  Travel day: October 20  Meeting days: October 21-22 (8:30 am– 6:00 pm each day)  AMO Meeting – Open to all board members October 23 (details TBA)  Travel home: October 24  MANA Conference October 24-27 (Portland, OR)  Board November 4, 2013 12:00 - 1:30 pm EST  Board December 2, 2013 12:00 - 1:30 pm EST | | | | | |
| **Conclusions:** |  | | | | | |
| **Action Items** | | | **Person Responsible** | | | **Deadline** |
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| Change to P+P ? | | Change to Handbook? | | Notify public or schools? | | |