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| **MEAC Board of Directors Meeting** | **Date:** January 14, 2013 |
| **Time Convened:** **Time Adjourned:** |
| **Type of Meeting:** Teleconference |
| **Attendees:** | Board members: Heidi Fillmore; Henci Goer, Kristi Ridd-Young; Mary Yglesia; Andrea Ferroni; Jeanne Madrid; Kathryn MontgomeryStaff: Jo Anne Myers-Ciecko; Sandra Bitonti Stewart; Nasima Pfaffl; Anana Integre; Karin BorgersonGuest: Nichole Reding |
| **Absent:** | Holly Scholles, Sheila Simms-Watson |
| **Notes taken by:** | Jessica Kelly-Shaieb |
| ***Minutes*** |
| **Agenda Item:**  | Definition of Immersion Programs | **Presenter:**  | Sandra Bitonti Stewart |
| **Documents:** | Immersion Program Definition\_DRAFT - jm comments\_kry comments\_2012\_12.docx; Comments from Nichole Reding\_immersion definition.docx |
| **Discussion:**  | Nichole Reding joins the call for this conversation. Sandra provides background of the issue and reviews comments included on draft of the definition.Nichole shares questions raised during review of draft and Mary provides history for clarification. Why would we make a policy to define immersion? Where did the criteria, such as number of clinical hours, come from? Would a grandmothering provision make more sense than trying to develop the criteria (this would be NARM’s preference)?Nichole leaves the call. |
| **Conclusions:** | Consensus not to take on the definition of an immersion program at this time but rather to allow an exception to NARM’s 2-year requirement for Maternidad La Luz, specifically. Implications for standards will be considered and discussed by committee and staff. |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Follow up with NARM
 | Sandra  | February 1, 2013  |
| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | MEAC Philosophy Statement | **Presenter:**  | Kathryn Montgomery |
| **Documents:** | Philosophy Statment\_Revised Draft\_2012\_12.doc |
| **Discussion:**  | BOD discusses draft and expresses interest in refining the diversity paragraph. |
| **Conclusions:** | Motion to accept philosophy statement with change in third paragraph, as discussed: Kristi. Second: Heidi. Opposed: None. |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Update MEAC Handbook and website with revised statement.
 | Trixi  | February 28, 2013 |
| Change to P+P ? | Change to Handbook? Yes | Notify public or schools? |

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| **Agenda Item:**  | CEU Guidelines | **Presenter:**  | Jeanne Madrid; Anana Integre |
| **Documents:** | CEU Proposed Application Checklist.docx; CEU Proposed Distance Ed Guidelines.doc; CEU Proposed Distance Ed Session App.docx; CEU Proposed Distance Ed Sponsor App.docx; CEU Proposed Session Application.docx; CEU Proposed Sponsor Application.docx; CEU Proposed Guidelines.doc |
| **Discussion:**  | Anana shares history of CEU forms and describes the changes to the MEAC CEU forms. BOD asks questions about fees, submissions, and specifics of the form. BOD expresses concern over use of Social Security number for identification.Henci (as a frequent speaker familiar with CEU forms) offers to meet with the CEU committee to provide additional comments. |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Henci to meet with Anana and Jeanne.
 | Anana | February  |
| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | Accreditation Activity – National Midwifery Institute Interim Report  | **Presenter:**  | Jeanne Madrid  |
| **Documents:** | 2013\_01 NMI 10-26-12 Interim Report\_ARC Report.doc |
| **Discussion:**  | Jeanne presents the report and presents her findings as an independent board reviewer. Kristi and Jeanne both consider the requirements to be met, in concurrence with the ARC findings.BOD suggests change that the currency of knowledge policy will also apply to students who have been reinstated after suspension or dismissal. |
| **Conclusions:** | Motion to accept the current recommendations in the ARC report (see current recommendation language for motion): Kristi. Second: Mary. Opposed: None. |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Finalize Board report and decision letter to school.
 | Nasima and Jessica  | Jan. 24, 2013 |
| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | Accreditation Activity – Midwives College of Utah Interim Report  | **Presenter:**Andrea Ferroni |  |
| **Documents:** | 2012-12 ARC Report on 2012-9-15 MCU Interim Report\_for BOD.docx |
| **Discussion:**  | Andrea presents the report and presents her findings as an independent board reviewer. ARC recommends that it speaks with MCU to discuss the shortcomings with the materials submitted to MEAC. Kathryn, as independent board reviewer, agrees with ARC findings.  |
| **Conclusions:** | Motion to accept current ARC recommendation and allow ARC to have a conversation with Kristi Ridd-Young, MCU President to address shortcomings of response so that response to future interim report covers the necessary issues: Kathryn. Second: Mary. Opposed: None. |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Schedule ARC meeting with MCU President
 | Nasima  | Jan. 17, 2013 |
| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | Upcoming Board and Executive Committee Meetings | **Presenter:**  | Sandra Bitonti Stewart |
| **Documents:** |  |
| **Discussion:**  | Executive Committee: January 30, 2013 2:30 – 4:00 EST Board of Directors: February 11, 2013 12:00 – 1:30 EST Board of Directors Special Meeting to review draft Standards: February 25, 2013 12:00 – 2:30 EST Executive Committee: February 28, 2013 2:30 – 4:00 ESTBoard of Directors: March 11, 2013 12:00 – 1:30 p.m. EST Executive Committee: March 28, 2013 2:30 – 4:00 ESTExecutive Committee: April 5-6, Scottsdale AZAMO Collaboration Meeting: April 7-8, Scottsdale, AZ US-MERA Meeting: April 20-22, Dulles, VA  |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
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| Change to P+P ? | Change to Handbook? | Notify public or schools? |