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| **MEAC Board of Directors Meeting** | **Date:** November 4, 2013 |
| **Time Convened:**12:00 pm EST**Time Adjourned:** 1:30 pm EST |
| **Type of Meeting:** Teleconference |
| **Attendees:** | Board members: Mary Yglesia; Kristi Ridd-Young; Andrea Ferroni; Jeanne Madrid; Nichole Reding; Henci Goer; Kathryn MontgomeryStaff: Sandra Bitonti Stewart; Jessica Kelly-Shaieb; Karin Borgerson |
| **Absent:** | Heidi Fillmore; Sheila Simms-Watson |
| **Notes taken by:** | Jessica Kelly-Shaieb |
| ***Minutes*** |
| **Agenda Item:**  | Approval of Minutes | **Presenter:**  | Kristi Ridd-Young |
| **Documents:** | Draft Minutes\_2013\_10\_21, Draft Minutes\_2013\_10\_22 |
| **Discussion:**  | Motion to approve Board meeting minutes from October 21st and 22nd, 2013: Mary. Second: Jeanne. Opposed: None. Abstain: None.  |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
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| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | Policies and Procedures – Proposed Revisions | **Presenter:**  | Sandra Bitonti StewartKarin Borgerson |
| **Documents:** | Research on Policies and Procedures for Complaints against MEAC Schools for Board Review; Proposed revision to P&P\_complaints; proposed revision to P&P\_ interim report processing |
| **Discussion:**  | Policies and Procedures for Complaints This revision was originally scheduled for a fall 2012 meeting but was postponed until now. Sandra describes the original process of using Policies and Procedures and determining that a revision was needed. Notes that other accreditors are being told by NACIQI to include public member involvement and maintain timelines. Sandra presents the proposed revisions to P&P and provides clarification to questions posed by Board members.Should the complaint policy be provided in a more public area than only in the P&P section of the Handbook? Staff to make changes to website.Board to review these proposed changes and take action in December.Policies and Procedures for Interim Report ProcessKarin presents existing and proposed Policies and Procedures language for the Interim Report process and timeline.Motion to accept the proposed changes to Policies and Procedures: Nichole. Second: Henci. Opposed: None. Abstain: None. |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Create improved access to complaint process on website.
 | Staff | December 2, 2013 |
| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | Out of Country Clinical Sites | **Presenter:**  | Kristi Ridd-Young |
| **Documents:** | Update on NARM Policy on OOC Clinical Training Sites\_2013\_11; Benchmarks in MEAC 2013 Standards that address supervision of clinical sites |
| **Discussion:**  | Kristi presents report on NARM policy and historical reasons for adopting policy. Although NARM has decided to ban out of country clinical sites for students going through the PEP process, it has chosen to waive the ban for MEAC students. Sandra reviews how the issue is addressed by the 2013 Standards.Should MEAC reconsider its policy on out of country sites? Board agrees to ask Educational Standards committee and other interested parties, including Jeanne Madrid, Mary Yglesia, and Sarah Carter, the Clinical Dean, from MCU, to investigate the issue and prepare a report of its findings. Nichole suggests moving quickly on this issue and offers to share Birthingway’s policy on OOC clinical with the committee. |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Refer issue to committee in a timely manner.
 | Sandra |  |
| * Alert Member Schools to the issue during annual member meeting.
 | Sandra | November 18, 2013 |
| Change to P+P ? | Change to Handbook? | Notify public or schools? Y |

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| **Agenda Item:**  | Accreditation Activity | **Presenter:**  | Sandra Bitonti Stewart |
| **Documents:** | Third Party Report on National College of Midwifery\_2013\_11 |
| **Discussion:**  | Sandra shares highlights of report with the Board regarding NCMs dual enrollment relationship with Newlife International, a midwifery school in the Philippines. This report brings to light questions about the possibility of discrimination against students in clinical training/preceptorships. Board agrees that this is an important topic and notes that it needs further discussion. Board discusses concerns in light of recent NARM decision to cease allowing OOC clinical training for PEP students. Henci shared some additional concerns she noted while reviewing the third party report compared to the Newlife International website. Sandra asks the Board whether the information about Newlife should be considered as part of the SER review under 2007 Standards or as an independent investigation under 2013 Standards. Board discusses options and decides to send report to ARC. The ARC will present a recommendation to Board about how to address the issue. |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Refer Third Party Report to NCMs ARC for review and recommendation back to the MEAC Board.
 | Karin | December, 2013 |
| Change to P+P ? N | Change to Handbook? N | Notify public or schools? N |

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| **Agenda Item:**  | Upcoming Meetings | **Presenter:**  | Sandra Bitonti Stewart |
| **Documents:** |  |
| **Discussion:**  | Member School Annual Meeting – November 18, 2013 12:00 – 2:00 pm EST Executive Committee – November 21, 2013 2:00 – 3:30 pm ESTBoard December 2, 2013 12:00 - 1:30 pm ESTTitle IV Training for MEAC Board and ARC Part 1– Dec. 9, 2013 1-2:30 pm ESTTitle IV Training for MEAC Board and ARC Part 2 – Dec. 16, 2013 1-2:30 pm EST Executive Committee – December 19, 2013 2:00 – 3:30 p.m. Board January 22, 2014, 12:00-2:00pm ESTBoard February 26 , 2014, 11:30-1:30pm ESTBoard March 26, 2014, 12:00-2:00pm ESTBoard May 21, 2014, 12:00-2:00pm EST |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
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| Change to P+P ? | Change to Handbook? | Notify public or schools? |