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| **MEAC Board of Directors Meeting Minutes** | **Date:** July 8, 2013 |
| **Time convened: 12:03pm EDT****Adjourned:****1:38pm EDT** |
| **Teleconference** |
| **Attendees:** | Board members: Nichole Reding; Kristi Ridd-Young; Sheila Simms-Watson; Mary Yglesia; Henci Goer; Andrea Ferroni; Jeanne MadridStaff: Karin Borgerson; Jessica Kelly-Shaieb; Jo Anne Myers-Ciecko |
| **Absent:** | Kathryn Montgomery; Heidi Fillmore |
| **Notes taken by:** | Jessica Kelly-Shaieb |
| ***Minutes*** |
| **Agenda Item:**  | Approve June 2013 Minutes | **Presenter:**  | Kristi Ridd-Young |
| **Documents:** | 2 2013-06-06\_board\_minutes\_draft\_revised.docx |
| **Discussion:**  | Revised minutes have been reviewed.Motion to accept revised minutes: Mary. Second: Sheila. Abstain: None. Opposed: None. |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
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| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | Outreach | **Presenter:**  | Nichole Reding; Jo Anne Myers-Ciecko; Kristi Ridd-Young |
| **Documents:** | 4 IPE and Homebirth Consensus Summit Report.docx; 4 Primary Maternity Care.docx |
| **Discussion:**  | Report: Integrated Professional Education – IPE (Nichole) Report: Update on US-MERA Activity (Kristi and Heidi) Action: Primary Maternity Care (Jo Anne) Nichole presents report on outreach efforts. Highlights that purpose and future gatherings of larger Homebirth Consensus group in uncertain. Nichole will continue to work with the IPE workgroup for a while and can provide MEAC with updates on specific projects. Nichole and JoAnne believe we can delete Homebirth Consensus from budget next year, but will investigate further.ACCAHC is gaining momentum and there seems to be more room for MEAC involvement.Kristi shares updates from US-MERA: ACME and ACNM have proposed changes to the US-MERA consensus statement that are significant. Some groups feel that there is an impasse; some feel that there is room to work; ACME/ACNM feel that changes are only for clarification. Future meetings are planned for this week.Jo Anne recommends that MEAC formally send letter to NACPM asking that they take up recommendations of ACCAHC regarding primary care providers. It is an appropriate role for a professional association. Jo Anne provides highlights to her report from the meeting. Future teleconferences and publications are planned.Motion for MEAC to send letter to NACPM with this proposal: Nichole. Second: Kristi. Abstain: None. Opposed: None.  |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Inquire with Homebirth Consensus group as to future meetings for purpose of resource planning at MEAC.
 | Sandra, Nichole, JoAnne |  |
| * Draft letter to NACPM
 | Kristi  |  |
| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | NARM Cultural Competency Requirement | **Presenter:**  | Kristi Ridd-Young |
| **Documents:** | 3 NARM cultural competency brief.docx |
| **Discussion:**  | Kristi introduces issue that NARM is requiring something different than what MEAC told schools in the past. Board reviews screen images of NARM website. Kristi and Sandra to communicate with NARM to gain clarification on cultural competency and other requirements for graduates of schools.  |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Gain clarification from NARM regarding cultural competency and other requirements
 | Kristi and Sandra |  |
| Change to P+P ? | Change to Handbook? | Notify public or schools? YES |

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| **Agenda Item:**  | Accreditation Activity MLL Substantive Change Site Visit for Change of Ownership | **Presenter:**  | Nichole Reding |
| **Documents:** | 5 2013-06 MLL Sub Change final ARC Report.doc |
| **Discussion:**  | Nichole presents independent review of materials to Board. Found no concerns or points of discussion. Recommends accepting the ARC report. Jo Anne suggested editing the report to reflect the new owner on the cover page.Motion to accept final ARC report with updated owner name on cover: Nichole. Second: Henci. Abstain: None. Opposed: None. |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
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| Change to P+P ? | Change to Handbook? | Notify public or schools? YES |

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| **Agenda Item:**  | Standards Revision | **Presenter:**  | Karin Borgerson |
| **Documents:** |  |
| **Discussion:**  | Karin shares revisions on document via screen sharing.Board asks questions for clarification. Agrees that calculations are good but that language can be confusing. Board discusses completion numbers and student achievement in general and the revisions that will address those. Motion to:- approve revised language of Standard 1-C1 and Standard 1-C2;- reverse the order of Standards 1-C1 and 1-C2; and - reverse the order of Standards 1-C3 and 1-C4: Kristi. Second: Mary. Abstain: Nichole. Opposed: None.  |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
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| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | CEU Activity | **Presenter:**  | Henci Goer |
| **Documents:** | 6 CEU documentation.docx |
| **Discussion:**  | Henci and Karen Ehrlich worked together to revise the attached paragraph. Board suggests that Anana review some issues that do not rise to the level of a Board decision and Henci agrees to contact her.Motion to accept revised changes to CEU guidelines: Jeanne. Second: Kristi. Abstain: None. Opposed: None. |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
| * Work with Anana to finalize CEU guidelines.
 | Henci |  |
| Change to P+P ? | Change to Handbook? | Notify public or schools? |

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| **Agenda Item:**  | Upcoming Meetings | **Presenter:**  | Kristi Ridd-Young |
| **Documents:** |  |
| **Discussion:**  | MEAC Board August 1, 2013, 12:00 -1:30 pm ESTMEAC Board September 9, 2013, 12:00 - 1:30 pm ESTMEAC Board fall in-person meeting, Portland OR  Travel day: October 20 Meeting days: October 21-22 (8:30 am– 6:00 pm each day) AMO Meeting – Open to all board members October 23 (details TBA)  Travel home: October 24MANA Conference October 24-27 (Portland, OR) MEAC Board November 4, 2013 12:00 - 1:30 pm ESTMEAC Board December 2, 2013 12:00 - 1:30 pm EST |
| **Conclusions:** |  |
| **Action Items** | **Person Responsible** | **Deadline** |
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| Change to P+P ? | Change to Handbook? | Notify public or schools? |